

SALFORD TOWNSHIP
BOARD OF SUPERVISORS
 Business Meeting
 August 4, 2010

Chairman, Tom Neff called the regular business meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Thomas G. Neff, Chairman	Doug Hedrick, Road Superintendent
Barbara Lynch, Vice Chairman	Karen Landis, Secretary
Robert Iannozzi, Solicitor	Wayne Mensinger, Zoning Officer
	Refer to sign in sheet for public attendees

Absent was: Supervisor Robert Marcus and Treasurer George Witmayer.

Vice Chairman, Barb Lynch introduced new State Representative - Marcy Toepel. Representative Toepel presented an update of legislative events and introduced her Chief of Staff, Bill Bushnell.

Eric Jarrell, Montgomery County Planning Commission reported on past projects and the explained the benefits of the Township having an annual planning assistance contract with the MCPC. Although there are currently no open spots available the MCPC will re-visit at the end of year if another municipality does not renew their contract.

George DiDomizio commented the Open Space Committee is inclined to recommend the Board of Supervisors participate in this contract when a spot becomes available.

Wayne Mensinger has been impressed with the many years of working with the MCPC.

Barb McMonagle stated the County is up to date with new rules and regulations around planning. The Township Planning Commission values the services provided by MCPC and also recommends contract renewal when the opportunity presents itself.

APPROVAL TO PAY BILLS - Motion 10-141 by Neff, second by Lynch approving the following bills for payment and transferring \$2,198.24 from Sewer Line of Credit to Sewer Checking account. Motion carried 2 - 0.

Date Written	Check #	Vendor	General Fund	Sewer Fund	Chart of Account
7/16/2010	1015	Univest		\$2,128.24	160 · FIXED ASSETS:166.472 · LOC Interest
7/29/2010	1016	Bursich Associates		\$ 70.00	160 · FIXED ASSETS:166.000 · 166.589 · Project Administration
7/9/2010	2819	I.T. Landes & Sons	\$ 152.02		409 · GENERAL GOVT:409.370 · Maintenance/Repairs
7/9/2010	2820	P.K. Moyer & Sons	\$ 111.96		454 · PARKS:454.122 · Salford Park
7/9/2010	2821	PECO Energy	\$ 13.89		434 · STREET LIGHTING:434.050 · Electricity
7/9/2010	2822	PECO Energy	\$ 23.04		434 · STREET LIGHTING:434.050 · Electricity
7/12/2010	2823	Daniel's Lawn and Garden	\$ 30.00		409 · GENERAL GOVT:409.370 · Maintenance/Repairs
7/12/2010	2824	Farm & Home Oil	\$ 516.76		430 · PUBLIC WORKS:430-232 · Vehicle Fuel - Diesel
7/12/2010	2825	Naceville Materials	\$ 209.23		438 · MAINTENANCE - ROADS:438.500 · Aggregate
7/12/2010	2826	Catherine Matz	\$ 75.00		409 · GENERAL GOVT:409.370 · Maintenance/Repairs

Minutes - August 4, 2010

7/12/2010	2827	Aflac	\$ 16.16	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
7/12/2010	2828	Eagles Peak	\$ 41.14	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
7/12/2010	2829	PA Computer Guy	\$ 110.50	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
7/12/2010	2830	Eagles Peak	\$ 2.45	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
7/12/2010	2831	DVHIT	\$ 3,159.02	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
7/13/2010	2832	Tax Collector Carol Casper	\$ 10,163.54	409 · GENERAL GOVT:409.381 · RE Taxes - Cellular Land
7/13/2010	2833	Sprint_Nextel	\$ 261.20	409 · GENERAL GOVT :409.324 · Wireless Telephone
7/13/2010	2834	FIA Card Services	\$ 10.00	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
7/13/2010	2835	Hank Schmidenberg	\$ 64.50	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
7/14/2010	2836	Dischell, Bartle, Yanoff & Dooley	\$ 3,296.05	404 · SOLICITOR/LLEGAL:404.310 · Professional Services
7/14/2010	2837	Chambers & Associates	\$ 965.00	408 · ENGINEERING SERVICES:408.310 · Professional Service
7/16/2010	2838	Blooming Glen Quarry	\$ 770.24	438 · MAINTENANCE - ROADS:438.200 · Asphalt, Superpave
7/16/2010	2839	Detlan Equipment	\$ 4,736.78	430 · PUBLIC WORKS - HIGHWAY MAINT:430-027 · Tires
7/19/2010	2840	Doug Hedrick	\$ 214.75	430 · PUBLIC WORKS - HIGHWAY MAINT:430.238 · Uniform Allowance
7/22/2010	2841	Jay Delp Productions	\$ 45.00	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
7/22/2010	2842	Verizon Business FIOS	\$ 59.99	405 · ADMINISTRATION:405.320 · Telephone/Internet
7/22/2010	2843	VOID	\$ -	
7/22/2010	2844	Farm & Home Oil	\$ 102.79	411 · PUBLIC SAFETY:411.231 · Vehicle Fuel - Gasoline
7/22/2010	2845	Lapp's Landscape Products	\$ 97.00	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
7/23/2010	2846	Daniel's Lawn and Garden	\$ 30.00	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
7/26/2010	2847	Hank Schmidenberg	\$ 43.24	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
7/26/2010	2848	Catherine Matz	\$ 75.00	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
7/27/2010	2849	Harleysville Hardware	\$ 45.45	430 · PUBLIC WORKS - HIGHWAY MAINT:430.201 · Supplies
7/27/2010	2850	Safeguard Business Systems	\$ 296.16	405 · ADMINISTRATION:405.200 · Supplies
7/27/2010	2851	Weldon Auto Parts	\$ 46.21	437 · TOOLS & MACHINERY:437.250 · Maint/Parts/Supplies
7/27/2010	2852	Moyer & Son	\$ 93.94	431 · DITCHES:431.200 · Supplies - Weed Control
7/27/2010	2853	O.R.E.	\$ 207.57	430 · PUBLIC WORKS:430-029 · Equipment Rental
7/29/2010	2854	Montgomery County Recorder of Deeds	\$ 150.00	454 · PARKS:454.100 · Open Space
7/29/2010	2855	Highway Materials	\$ 158.96	438 · MAINTENANCE - ROADS:438.500 · Aggregate
7/29/2010	2856	Moyer & Son Pest Control	\$ 77.00	438 · MAINTENANCE - ROADS:438.500 · Aggregate
7/29/2010	2857	Richter Office Supply	\$ 42.85	405 · ADMINISTRATION:405.200 · Supplies
8/2/2010	2858	DVHT	\$ 5,576.50	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
8/2/2010	2859	Farm & Home Oil	\$ 564.45	430 · PUBLIC WORKS:430-232 · Vehicle Fuel - Diesel
8/2/2010	2860	Hank Schmidenberg	\$ 456.18	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
8/2/2010	2861	Potty Queen	\$ 92.00	454 · PARKS:454.122 · Salford Park
8/2/2010	2862	Selective Insurance	\$ 4,011.00	split
8/2/2010	2863	Verizon	\$ 304.33	405 · ADMINISTRATION:405.320 · Telephone/Internet
8/2/2010	2864	Waste Management	\$ 77.65	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
8/2/2010	2865	Aflac	\$ 16.16	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
8/2/2010	2866	FIA Card Services	\$ 239.00	400 · LEGISLATIVE BODY:400.420 · Dues/Membership/Seminars
8/2/2010	2867	Eagles Peak	\$ 34.75	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
8/2/2010	2868	Staples	\$ 12.56	405 · ADMINISTRATION:405.200 · Supplies
8/2/2010	2869	Eagles Peak	\$ 46.81	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
8/3/2010	2870	Wayne Mensinger	\$ 41.27	414 · ZONING AND PLANNING:Transportation and Supplies
8/3/2010	2871	Shelly's	\$ 28.19	409 · GENERAL GOVT BUILDINGS/PLANT:409.200 · Supplies
8/3/2010	2872	Landis Block	\$ 211.89	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
8/3/2010	2873	Ecybro Trucking	\$ 57.50	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
8/4/2010	2874	Clemens Uniform Rental	\$ 36.75	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
8/4/2010	2875	Cope's Garage	\$ 52.49	
8/4/2010	2876	Dischell, Bartle, Yanoff & Dooley	\$ 1,696.22	404 · SOLICITOR/LLEGAL:404.310 · Professional Services

8/4/2010	2877	Farm & Home Oil	\$ 290.74		411 · PUBLIC SAFETY:411.241 · Vehicle Fuel - Diesel
8/4/2010	2878	Highway Materials	\$ 235.79		438 · MAINTENANCE - ROADS:438.500 · Aggregate
			\$ 40,596.62	\$2,198.24	

INITIAL PUBLIC COMMENT:

Robert Curley is disturbed by motorcycle and ATV tracks in the Village and inquired about rules and regulations related to dust, noise and nuisances. Tom Neff reported he reviewed Nuisance Ordinance #54 and requested Solicitor input. Robert Iannozzi stated he would review the ordinance for a resolution; however, quick remedy may be to engage the State Police. Mr. Iannozzi stated he would speak further with Mr. Curley at the conclusion of the meeting.

Barb McMonagle questioned why the Solicitor needed to review this Ordinance rather than the County Planning Commission at a lesser hourly rate.

Bette Blean asked when the Supervisors would make a decision on the MCPC assistance contract. Since Supervisor Marcus was not present, Mr. Neff tabled until the September meeting for further discussion. It was suggested to compose a letter to MCPC notifying them of Township interest in contract renewal.

Jim Wellington wanted everyone to be aware the Tylersport Fire Company, Ladies Auxiliary and Fire Police received two (2) certificates of dedication and flags which were once flown at the Firehouse, transported to Afghanistan, preserved and now on display at the Fire House.

APPROVAL OF JULY 7 REGULAR BUSINESS MINUTES - Motion 10-142 by Neff, second by Lynch. Motion carried 2 - 0.

MONTHLY REPORTS

TREASURERS AND FINANCE COMMITTEE REPORT - Jim Styer reported the Finance Committee met Monday, August 2nd and reviewed the July Financial Reports. Other items of business included:

1. Acceptance of Finance Committee Bylaws, expect the BOS will approve.
2. Continue to review development of personnel policy.
3. Talked about beginning the 2011 Budget process.
4. Discussed offsite computer backup proposal.
5. Project Approval Template as defined in Procurement process.

Barb Lynch questioned ownership of budget assumption tasks. Mr. Styer envisions a draft budget be presented at the October meeting, another draft and preliminary approval in November with final approval in December.

Mr. Neff inquired with Robert Iannozzi regarding the Sunshine Law and discussion of the budget.

	Beginning Balance 6/30/2010	Income	Expenses	Transfers In/Out	Reconciled Month-End Balance 7/31/2010
GENERAL OPERATING FUNDS:					
01 - General Fund	\$ 252,685.63	75,497.81	31,260.36	(38,580.49)	\$258,342.59
Payroll Account	\$ 50.09	0.07	18,580.58	18,580.49	\$ 50.07
35 - State Liquid Fuels Fund	\$ 81,534.33	3.21			\$ 81,537.54
Petty Cash	\$ 50.00				\$ 50.00
TOTAL - GENERAL OPERATING FUND	\$ 334,320.05	75,501.09	49,840.94	(20,000.00)	\$339,980.20
RESERVE FUNDS:					
PLGIT - Township Fund - 01	\$ 53,516.04	3.24		20,000.00	\$ 73,519.28
PLGIT - State Fund - 35	\$ 3,153.45	0.15			\$ 3,153.60
TOTAL - INVESTMENT RESERVE FUNDS	\$ 56,669.49	3.39		20,000.00	\$ 76,672.88
Total CASH / INVESTMENTS	\$ 390,989.54				\$416,653.08
ENTERPRISE FUNDS:					
08 - Sewer Fund	\$ (2,678.02)	3,028.36	-2,198.24		\$(1,847.90)

ROAD REPORT - Road Superintendent Doug Hedrick summarized the public works projects for the month of July and meeting with contractors regarding modifying the side entrance to the Township building for handicap accessibility.

Fred Moyer questioned access to the new side door and employee safety.

Barb Lynch mentioned literature was available from Congressman Dent's office on ADA requirements of public facilities.

ZONING REPORT - Zoning Officer Wayne Mensinger summarized July permit activity - one (1) revised permit for additional square footage was issued for \$30.00.

PLANNING COMMISSION - Barb Lynch highlighted the July 28th planning commission minutes. Items of discussion and review were: possible sub-division, MCPC planning assistance contract, potential nano-brewery, moving of Hart Mechanical, WB Homes set back approval for demolition of old house/store, email address for Zoning Officer, and approval of WB Homes records plans.

Barb Lynch recommended WB Homes present the setback issue regarding the Ridge and Allentown Roads property at the next planning commission meeting. Robert Iannozzi stated Chris Canavan would be happy to come before the BOS in September to discuss and address public questions or concerns.

TAX COLLECTOR REPORT - Carol Casper reported a total of \$164.01 in real estate and per capita tax revenue received in July while \$8,617.77 remains collectable. Carol also reported notification from Xpand of a tax upset sale on September 15th with seven (7) properties in Salford Township being up for sale.

OPEN SPACE COMMITTEE - Chairman, George DiDomizio reviewed the items of discussion from the July 20th meeting: Whites Mill recommendations, Croll property update, signage of preserved properties, and inventory of preserved properties.

Barb McMonagle presented the Board with a biography from Todd Poole (4ward Planning) Mr. Poole has agreed to walk the Croll property to discuss ideas for use at not cost to the Township on Wednesday, September 8, 2010 at 11:00 AM. Tom Neff suggested use of the video camera and invited all Committee Chairs and Supervisors to attend.

Tom Neff noted from the minutes a commitment for a memorial bench at the preserve. Barb McMonagle explained that a written promise in the Barrett agreement to provide a bench in dedication to the family of Joseph Barrett. Mrs. Barrett will be consulted on the style of bench before proceeding.

PARK BOARD - Chairman, Frank Jarrett reviewed status of Whites Mill recommendations and submitted a proposal for the open space property on Morwood Road. Frank suggested budgeting a rotary mower in the 2011 budget in order to maintain the Morwood Road open space property.

LIBRARY REPORT - None.

FIRE SERVICES REPORT - Barb Lynch identified a total of 13 response calls in July by the Tylersport Fire Company - 4 calls were in Salford.

Marv McGown explained the critical need to understand the performance of compact fluorescent (CFL) lights and be aware of their use and safety.

STATE POLICE REPORT - Tom Neff summarized the July incidents of the PA State Police in Salford Township.

APPROVE ALL MONTHLY REPORTS - Motion 10-143 by Neff, second by Lynch approving all monthly reports as presented. Motion carried 2 - 0.

SEWER, WATER AND STORMWATER ADVISORY BOARD - Barb Lynch summarized the topics of discussion from the July 23 meeting: nine (9) month extension on Stormwater compliance regulations, consortium participation, Ridge Road design, expected date of funds from EPA, and Franconia Pump Station.

IMPORTANT CORRESPONDENCE - Items were reviewed by Tom Neff in addition to a worldwide International Coast Cleanup (ICC) project.

Frank Dowd questioned correspondence from John Chambers regarding storm sewer changes in Country View development.

NEW BUSINESS:

Motion 10-144 by Neff, second by Lynch authorizing a \$50.00 donation to the Reporter newspaper supporting Newspaper in Education program which provides newspapers to classrooms for use as a learning tool. Motion carried 2 - 0.

Motion 10-145 by Neff, second by Lynch approving Resolution 10-1526 authorizing Fire Police assistance at Mango Men Concert. Motion carried 2 - 0.

Motion 10-146 by Neff, second by Lynch approving Resolution 10-1527 in support of HB 2431 opposing consolidation of local government in Pennsylvania. Motion carried 2 - 0.

Motion 10-147 by Neff, second by Lynch approving Resolution 10-1528 supporting Lower Perkiomen Creek Watershed Conservation Plan and listing in Pennsylvania Rivers Registry. Motion carried 2 - 0.

Motion 10-148 by Neff, second by Lynch approving Resolution 10-1529 authorizing Fire Police assistance at the Pennridge Gallery of the Arts Festival. Motion carried 2-0.

Motion 10-149 by Neff, second by Lynch approving Resolution 10-1530 which authorizes Escrow Release #1 for Country View at Salford Phase 1 in the amount of \$102,709.20. Motion carried 2 - 0.

Motion 10-150 by Neff, second by Lynch approving Resolution 10-1531 authorizing Fire Police assistance at Philadelphia Folk Festival. Motion carried 2 - 0.

Motion 10-151 by Neff, second by Lynch approving Keystone Technical Services proposal for off site computer backup and storage. Motion carried 2 - 0.

SOLICITOR UPDATE - Robert Iannozzi provided an update on status of action items: record plans and escrow agreements for Country View and Country Crossing developments, Tuan Nguyen escrow agreement, Park Board Ordinances, meeting guidelines, committee bylaws, and Univest Corporate Authorization updating signature cards. Mr. Iannozzi provided a status and update on the restitution process and sentencing. A Sunshine Law primer will be held with the solicitor, supervisors and secretary.

OLD BUSINESS:

Tom Neff gave a brief update on the actions taken to have an entrance to the Township building which is ADA compliant.

Connie Mielich appreciated the timely response and turnaround at addressing this issue and agreed with the security of keeping the side door locked with an alert system access. Tom Neff commented this law has been in affect since 1990 and is long overdue - shame on the previous board for being neglectful.

It was decided following brief discussion to distribute bylaws to all committee's for review and adoption.

PUBLIC COMMENT:

George DiDomizio questioned the status of the results from the walk through regarding the septic system at the Ling Quang Temple on Ridge Road.

Motion 10-152 by Lynch, second by Neff approving the packet of committee articles for Township newsletter to be forwarded to Hometown Press for publication. Motion carried 2 - 0.

Fred Moyer offered to donate 6" - 8" cedar posts as replacement to purchasing bollards for Whites Mill.

Wayne Mensinger announced he is only available to check email in the evening.

Dominic DiCondino asked if provisions were in place for developer to not track dirt and mud onto adjoining streets during construction. Also commented this was a memorable meeting.

Barb McMonagle addressed both Mr. DiCondino and Mr. Neff that those types of comments do not belong in a public meeting.

ADJOURNMENT - There being no further business the meeting was adjourned at 10:05 PM. Motion 10-153 by Neff, second by Lynch . Motion carried 2 - 0.

APPROVED: SEPTEMBER 8, 2010

MOTION: 10-155 BY: NEFF SECOND BY: LYNCH VOTE: 2 - 0

(TOWNSHIP SEAL)