

BOARD OF SUPERVISORS
Business Meeting
January 6, 2010

PRESENT	ATTENDEES:	PRESENT	ATTENDEES:
[x]	Thomas G. Neff Chairman	[x]	Karen Landis Secretary
[x]	Barbara Lynch Vice Chairman	[x]	Wayne Mensinger Zoning Officer
[x]	Robert Marcus Supervisor	[x]	Solicitor - Frank Bartle
			Others – Refer to associated sign in sheet

Chairman, Tom Neff called the meeting to order at 7:40 PM with a Pledge of Allegiance.

Tom Neff opened the meeting with a statement - he has spoken with both supervisors Barb Lynch and Robert Marcus since the re-organization meeting and requested all to agree to a courteous process with no interruptions. Motion 10-015 by Neff, second by Lynch turning the meeting over to Frank Bartle (Solicitor) as Chairman. Vote 2 - 1, Marcus voted nay and commented Mr. Iannozzi stated at the re-organization meeting his firm would moderate the meeting one time (not every meeting) at an expense of \$150/hour. After lengthy discussion(s) between the Supervisors, Solicitor and residents regarding incurring this unnecessary expense with no written contract or correspondence Frank Bartle called for public comment.

Fred Moyer as co-chair of Crime Alert Committee inquired about changing locks, possession of keys, and personal items removed from maintenance building. Robert Marcus asked Frank Bartle to explain and clarify the purpose of the crime alert committee.

Mike Iannetta questioned if cell phones were returned and accounted for.

Barb Lynch introduced Doug Hedrick as new Road Supervisor. Mike Iannetta inquired if Doug's old position as Road Foreman would be backfilled.

Dominic DiCondina recommended the Supervisors meet at a neutral location outside of Township meetings to resolve issues.

George DiDomizio inquired about recovering funds paid to the Treasurer during the timeframe of misappropriation.

Robert Marcus questioned who authorized changing the locks at the Township and Maintenance buildings when he received no prior notice and was unaware of a work order or estimated quote. Frank Bartle stated it is common business practice to change locks after an employee is terminated.

Jim Styer pointed out as chairman of Finance Committee - implementing a Purchasing Policy is one of the Auditors recommendations and pending completion.

Marv McKown commented the meetings are still dysfunctional - any process in which a Supervisor can be replaced?

After one hour of public comment - the agenda items beginning with the remaining 2010 annual appointments were addressed at 8:30 PM.

Resolution 10-1505 approving the remaining 2010 annual appointments:

Motion 10-016 by Lynch, second by Marcus appointing Nathan Yothers as Fire Marshall. Assistant Fire Marshall TBD. Vote 3 - 0.

Motion 10-017 by Marcus, second by Lynch re-appointing Wayne Mensinger as Zoning Officer. Vote 3 - 0.

Motion 10-018 by Lynch, second by Neff appointing Tom Neff as Township delegate to the IV Regional Planning Commission and solicit interest for alternate delegate. Vote 2 - 1, Marcus voted nay.

Resolution 10-1506 approving the following miscellaneous appointments:

The Board plans to solicit interest to fill the two (2) vacancies created by Lease and Lodge on the Township Planning Commission. Robert Marcus requested a timeframe and expected date of decision to fill these vacancies.

Motion 10-019 by Lynch, second by Neff re-appointing Gary Kester to Zoning Hearing Board for a three (3) year term. Vote 2 - 1, Marcus voted nay.

Resolution 10-1507 designating Univest National Bank and Pennsylvania Local Government Investment Trust (PLGIT) as the official depositories of Township funds for the year 2010. Motion 10-020 by Lynch, second by Marcus. Vote 3 - 0.

Resolution 10-1508 adopting 2010 Meeting Schedule that all meetings of the Board of Supervisors and Sewer & Water Advisory Board be held at the Tylersport Fire Company and all committee meetings and the hours of Zoning Officer be held at the Salford Township Municipal Building. Motion 10-021 by Lynch, second by Neff. Vote 2 - 1, Marcus voted nay and objected to changing BOS meetings from Thursday to Wednesday nights due to a personal and financial conflict as opposed to a social conflict because the two (2) remaining supervisors Fire Company members.

Resolution 10-1509 recognizing employee holidays for 2010. Motion 10-022 by Lynch, second by Neff. Vote 2 - 1, Marcus voted nay and commented the Board should consider Good Friday and Easter Monday be optional.

Resolution 10-1510 adopting 2010 Fee Schedule. Motion 10-023 by Neff, second by Lynch. Vote 3 - 0.

Resolution 10-1511 certifying Barb Lynch as voting delegate to PSATS. Motion 10-024 by Marcus, second by Neff. Vote 3 - 0.

Approval of Minutes - Motion 10-025 by Lynch, second by Neff approving minutes of December 10th and December 17th minutes. Vote 2 - 1, Marcus voted nay.

Payment of Bills - Motion 10-026 by Neff, second by Lynch approving bills as presented for payment. Vote 3 - 0. A question was raised is it a requirement to have Treasurer signature on checks.

Check #	Vendor	Amount	Chart of Account
2425	Catherine Matz	\$ 75.00	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
2426	Aflac	\$ 16.16	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
2427	E.M. Kutz	\$ 425.10	437 · TOOLS & MACHINERY:437.249 · Equipment Repairs/Welding
2428	Gouldey Welding	\$ 96.50	437 · TOOLS & MACHINERY:437.249 · Equipment Repairs/Welding
2429	Catherine Matz	\$ 75.00	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
2430	Staples	\$ 5.00	405 · ADMINISTRATION:405.200 · Supplies
2431	Univest National Bank	\$ 57.53	472 · DEBT INTEREST:472.060 · Tax Anticipation Note Interest
2432	Petty Cash	\$ 9.64	split
2433	Clemens Uniform	\$ 767.00	split
2434	Gouldey Welding	\$ 109.20	437 · TOOLS & MACHINERY:437.249 · Equipment Repairs/Welding
2435	Red Hill Ford	\$ 66.88	437 · TOOLS & MACHINERY:437.250 · Maint/Parts/Supplies
2436	Catherine Matz	\$ 75.00	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
2437	Montgomery Newspaper	\$ 485.27	405 · ADMINISTRATION:405.340 · Advertising
2438	Richter Office Supply	\$ 60.00	405 · ADMINISTRATION:405.200 · Supplies
2439	Trustees Insurance	\$ ———	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
2440	Univest National Bank	\$ 90.12	472 · DEBT INTEREST:472.040 · Small Borrowing Interest
2441	Verizon	\$ 297.89	405 · ADMINISTRATION:405.320 · Telephone/Internet
2442	Verizon Business FiOS	\$ 59.99	405 · ADMINISTRATION:405.320 · Telephone/Internet
2443	Waste Management	\$ 76.03	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
2444	PSATS	\$ 175.00	400 · LEGISLATIVE BODY:400.420 · Dues/Membership/Seminars
2445	PSATS	\$ 175.00	400 · LEGISLATIVE BODY:400.420 · Dues/Membership/Seminars
2446	Lawrence Anderson	\$ 374.46	487 · GROUP BENEFITS:487.198 · Dental, Life Ins
2447	U.S. Municipal Supply	\$ 65.54	433 · TRAFFIC SIGNS:433.200 · Supplies - Signs, Posts, etc
2448	PA DEP	\$ 50.00	409 · GENERAL GOVT:409.370 · Maintenance/Repairs
2449	BCM Engineers	\$ 33,444.77	split
2450	Bette Ann Bleam	\$ 35.00	402.311 · Accounting & Auditing Svcs
2451	John McGuire	\$ 35.00	402.311 · Accounting & Auditing Svcs
2452	Kimber Moore	\$ 35.00	402.311 · Accounting & Auditing Svcs
2453	Trustees Insurance	\$ 4,694.50	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
		\$ 41,931.58	

Karen Landis gave the Treasurer's Report for month/year end 12/31/2009. Motion 10-027 by Lynch, second by Neff accepting report as read. Vote 3 - 0.

	Beginning Balance 11/30/2009	Income	Expenses	Transfers In/Out	Reconciled Month-End Balance 12/31/2009
GENERAL OPERATING FUNDS:					
01 - General Fund	\$ (15,663.79)	20,997.14	65,319.43	65,065.53	\$ 5,079.45
Electric Account	\$ 361.01	0.01	70.68	(290.34)	\$ -
Payroll Account	\$ 2,053.26	0.56	31,990.65	30,000.00	\$ 63.17
35 - State Liquid Fuels Fund	\$ 6,149.56	0.23			\$ 6,149.79
Petty Cash	\$ 50.00				\$ 50.00
TOTAL - GENERAL OPERATING FUND	\$ (7,049.96)	20,997.94	97,380.76	94,775.19	\$11,342.41
RESERVE FUNDS:					
PLGIT - Township Fund - 01	\$ 107,274.93	16.63		(7,000.00)	\$100,291.56
PLGIT - Electric Account - 01	\$ 3,200.43	0.50			\$ 3,200.93
PLGIT - State Fund - 35	\$ 3,151.78	0.49			\$ 3,152.27
TOTAL - INVESTMENT RESERVE FUNDS	\$ 113,627.14	17.62		(7,000.00)	\$106,644.76
Total CASH / INVESTMENTS	\$ 106,577.18				\$117,987.17
ENTERPRISE FUNDS:					
Due From Sewer Fund	\$ 49,528.58		38,246.61	(87,775.19)	\$ -
Due To Sewer Fund			3,640.00		\$ 3,640.00

Tom Neff read the December Road Report and asked Doug Hedrick if he had anything to add. Motion 10-028 by Neff second by Lynch accepting report as read. Vote 3 - 0.

Wayne Mensinger stated the December Zoning Report will be available at next meeting.

Frank Bartle moved the other monthly reports (Tax Collector, Open Space, and State Police) for approval. Motion 10-029 by Lynch, second by Neff. Vote 3 - 0.

Tom Neff reported the School District is requiring Tax Collector(s) to accept only cash for a short window of time. Motion 10-030 by Neff, second by Lynch to provide security personnel for Tax Collector for all dates she receives tax payments at the Township Building. Vote 3 - 0. Robert Marcus suggested composing a letter if to the School District asking to either provide security or participate in sharing the expense.

Open Records Update - Barb Lynch reported no requests were received in December. Robert Marcus questioned Barb about the one (1) request from George DiDomizio requesting timesheet and pay stub information with no employee name identified on the request. Discussions held related to possibility of Township being in jeopardy for giving out information without requesting the actual name of the individual. Motion 10-032 by Neff, second by Lynch amending verbal open records report after discussion and clarification with George DiDomizio. Vote 2 - 1, Marcus voted nay.

Sewer & Water Advisory Update - Barb Lynch reported on the December 18th SWAB minutes. Robert Marcus questioned why a copy of the document was not available and the status of the Dec-2009 motion to provide copies of the minutes from Sept-Nov SWAB meetings. Motion 10-031 by Lynch, second by Neff approving December 18th minutes. Vote 2 - 0, Marcus no vote.

NEW BUSINESS:

2010 Budget - Barb Lynch commented on the action taken on the 2010 Budget at the December 30th special meeting and requested Frank Bartle to advise of status. Frank Bartle recommended the Township implement a procedure in accordance with Section 3202D to re-open the 2010 Budget, adopt a revised budget, advertise for ten (10) days with final adoption before February 15th. Motion 10-032 by Lynch, second by Neff during January 2010 propose an amended budget, appropriate notice and public inspections be adhered to with final adoption before February 15th. Vote 2 - 1, Marcus voted nay.

Motion 10-033 by Neff, second by Lynch authorizing advertisement of 2010 meeting dates. Vote 3 - 0.

Tom Neff inquired about the Township Board of Auditors having authority to audit the Tax Collector. Supervisors suggest the Board of Auditors present a proposal of recommendations.

Barb Lynch read the December 2009 call report and provided a copy of the 2010 Officers List from the Tylersport Fire Company:

Salford Township	3	Assists	3
West Rockhill	0	Franconia	0
PA Turnpike	4		

Robert Marcus requested a copy of these report(s) be filed in Township and attached to the minutes.

OLD BUSINESS:

Restitution Process - Tom Neff stated he has received many inquiries from residents on the status or lack thereof, and requested Solicitor to proceed with issues or progress of restitution. Frank Bartle will contact previous Solicitor to ascertain status and whatever potential liability may exist. Robert Marcus requested transcripts and solicitor opinion of course to follow. Barb Lynch also requested Frank Bartle to inquire on the status of returning computers and documents back to the Township.

Bette Bleam and Barb Lynch questioned the possibility of recovering wages paid to Treasurer during the 2001 - 2007 time period by addressing the bonding company. Robert Marcus requested Frank Bartle inquire on any action taken against the accounting firm during this time period. Ed Odenwald stated Bergey Yoder & Associates did not do a complete audit until 2008 and requested CPA to provide an opinion letter to BOS.

Robert Marcus requested to return to motion 09-192 from the December 17th minutes where Barb Lynch agreed to provide typed minutes as requested and status of sewer information. Frank Bartle informed Robert Marcus we will attempt to get this information. After lengthy discussions - the following verbal conclusions were given:

1. Sewer Specifications - available and on file in Township office.
2. Status of Financing - Karen Landis provided the balance of Sewer Line of Credit.
3. Status of Grants - Barb Lynch reported we do not have a grant we have an appropriation of \$350,000 available for a future phase of project.
4. SWAB Committee minutes - Barb Lynch commented some of the summer meetings were not held, therefore there would be no minutes. Barb agreed to work with Jim Styer and/or Dave Lindner to provide copies of minutes when meetings were held.

Tom Neff requested retaining a solicitor from DBYD at \$150/hour to act as moderator/Chairman for the balance of 2010 Board of Supervisor meetings. Motion 10-034 by Neff, second by Lynch. Vote 2 - 1, Marcus voted nay and voiced his opposition this is a waste of taxpayer money and is the responsibility the Chairman and Vice Chair are paid to do. Frank Bartle stated the reason for his firms attendance as requested by the majority of supervisors is to correct some of the ways meetings were held in the past. Robert Marcus recommended obtaining a court stenographer to capture verbatim comments. Barb Lynch asked for a public show of hands those in favor of retaining a solicitor at all meetings.

PUBLIC COMMENT:

George DiDomizio disagreed with Robert Marcus theory on limiting public comment and stated his disruptive behavior is what extends the meeting time and incurs extra expense.

Frank Bartle stated there is no requirement the Treasurer be a signatory on checks. Barb Lynch recommended the Chair and Vice Chair be the signers on all checks. Motion 10-035 by Lynch, second by Neff specifying the Chair and Vice Chair to be signers on all checks unless prior authorization is given in the event one individual is not available. Vote 2 -1, Marcus voted nay.

Frank Jarrett asked the supervisors to re-evaluate the Park Board budget.

Jim Meyer recommended contacting the PA State Police to have an officer present at meetings for safety.

Tom Wellington personally asked for Robert Marcus resignation.

Steve Wagner requested Robert Marcus park his Volvo in the back parking lot and not in Fire Company spaces in the future.

There being no further business the meeting was adjourned at 10:50 PM via Motion 10-036 by Marcus, second by Lynch. Vote 3 - 0.

APPROVED: January 20, 2010

MOTION: 10-037 BY: Lynch SECOND BY: Neff VOTE: 2 - 0