

**SALFORD TOWNSHIP**  
**BOARD OF SUPERVISORS**  
 Business Meeting  
 July 7, 2010

Chairman, Tom Neff called the regular business meeting of the Board of Supervisors to order at 7:35 PM with a Pledge of Allegiance. Present were:

Thomas G. Neff, Chairman	George Witmayer, Treasurer
Barbara Lynch, Vice Chairman	Karen Landis, Secretary
Robert Marcus, Supervisor	Wayne Mensinger, Zoning Officer
Robert Iannozzi, Solicitor	Refer to sign in sheet for public attendees

Mr. Neff extended a thank you and appreciation to both the Tylersport Fire Company for use of the building for township meetings and also to Brian McKown for his audio visual assistance.

Solicitor Robert Iannozzi called for a Public Hearing to consider enactment of Ordinance 147 amending Article 16 (Floodplain Conservation District) of Zoning Ordinance. There being no questions from the Supervisors or the public, Mr. Iannozzi proposed a motion for enactment. Motion 10-127 by Neff, second by Lynch enacting Ordinance 147. Motion carried 3 - 0.

Mr. Neff announced Executive Session was held June 14th to discuss employee benefits.

**APPROVAL TO PAY BILLS - Motion 10-128** by Neff, second by Lynch approving the following bills for payment and transferring \$3,028.36 from Sewer Line of Credit to Sewer Checking account. Motion carried 3 - 0.

Check #	Vendor	General Fund	Sewer Fund	Chart of Account
1012	Univest		\$ 2,196.36	160 · FIXED ASSETS:166.472 · LOC Interest
1013	Bursich Associates		\$ 832.00	160 · FIXED ASSETS:166.000 · Engineering
2747	H.A. Berkheimer	\$ 1,674.31		403 · TAX COLLECTION
2748	Chambers Associates	\$ 2,838.50		408 · ENGINEERING SERVICES:split
2749	Tylersport Fire Company	\$ 12,750.00		411 · PUBLIC SAFETY - FIRE PROTECTION
2750	Clemens Uniform Rental	\$ 36.75		409 · GENERAL GOVT BUILDINGS/PLANT
2751	Eagles Peak Spring Water	\$ 99.05		409 · GENERAL GOVT BUILDINGS/PLANT
2752	PECO Energy	\$ 231.35		409 · GENERAL GOVT BUILDINGS/PLANT
2753	PECO Energy	\$ 17.44		409 · GENERAL GOVT BUILDINGS/PLANT
2754	PECO Energy	\$ 212.91		409 · GENERAL GOVT BUILDINGS/PLANT
2755	PECO Energy	\$ 13.89		434 · STREET LIGHTING:434.050 · Electricity
2756	PECO Energy	\$ 23.04		434 · STREET LIGHTING:434.050 · Electricity
2757	PA Dept of Labor & Industry	\$ 88.00		409 · GENERAL GOVT BUILDINGS/PLANT
2758	Aflac	\$ 16.16		487 · GROUP BENEFITS
2759	P K Moyer & Sons	\$ 39.01		454 · PARKS
2760	Robert W. Harley, RPR	\$ 193.75		414 · ZONING AND PLANNING
2761	Meals on Wheels	\$ 1,000.00		421 · HEALTH & WELFARE
2762	North Penn Visiting Nurses	\$ 1,000.00		421 · HEALTH & WELFARE
2763	Pa Dept of Public Welfare	\$ 10.00		409 · GENERAL GOVT BUILDINGS/PLANT

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2764	Catherine Matz	\$ 75.00	409 · GENERAL GOVT BUILDINGS/PLANT
2765	FIA Card Services	\$ 10.00	409 · GENERAL GOVT BUILDINGS/PLANT
2766	Walton B. Yoder	\$ 700.00	414 · ZONING AND PLANNING
2767	Catherine Matz	\$ 75.00	409 · GENERAL GOVT BUILDINGS/PLANT
2768	Salford/Franconia Joint Park Board	\$ 4,000.00	454 · PARKS
2769	Farm & Home Oil	\$ 784.16	430 · PUBLIC WORKS - HIGHWAY MAINT
2770	Jay Delp Productions	\$ 70.00	409 · GENERAL GOVT BUILDINGS/PLANT
2771	Sprint-Nextel	\$ 502.11	409 · GENERAL GOVT BUILDINGS/PLANT
2772	Dischell, Bartle, Yanoff & Dooley	\$ 6,332.41	404 · SOLICITOR/LEGAL:split
2773	Daniels Lawn & Garden	\$ 105.00	409 · GENERAL GOVT BUILDINGS/PLANT
2774	Montgomery County TCC	\$ 161.32	403 · TAX COLLECTION
2775	Carol Casper	\$ 293.43	403 · TAX COLLECTION
2776	Highway Materials	\$ 371.52	438 · MAINTENANCE - ROADS
2777	NYCO Corporation	\$ 25.22	437 · REPAIRS - TOOLS & MACHINERY
2778	PSATS	\$ 60.00	430 · PUBLIC WORKS - HIGHWAY MAINT
2779	Harris Mosher	\$ 50.00	414 · ZONING AND PLANNING
2780	George Balzer	\$ 50.00	414 · ZONING AND PLANNING
2781	Gary Kester	\$ 50.00	414 · ZONING AND PLANNING
2782	Farm & Home Oil	\$ 687.01	411 · PUBLIC SAFETY - FIRE PROTECTION
2783	George's Tool Rental	\$ 39.00	430 · PUBLIC WORKS - HIGHWAY MAINT
2784	Harleysville Computer Center	\$ 109.00	409 · GENERAL GOVT BUILDINGS/PLANT
2785	Catherine Matz	\$ 75.00	409 · GENERAL GOVT BUILDINGS/PLANT
2786	Hank Schmidenberg	\$ 128.85	430 · PUBLIC WORKS - HIGHWAY MAINT
2787	Detlan Equipment	\$ 92.00	437 · REPAIRS - TOOLS & MACHINERY
2788	Harleysville Hardware	\$ 101.47	430 · PUBLIC WORKS - HIGHWAY MAINT
2789	NYCO Corporation	\$ 50.14	437 · REPAIRS - TOOLS & MACHINERY
2790	US Municipal Supply	\$ 61.52	433 · TRAFFIC SIGNS
2791	Weldon Auto Parts	\$ 141.76	430 · PUBLIC WORKS - HIGHWAY MAINT
2792	Selective Insurance	\$ 12,780.00	split
2793	Bergey's	\$ 252.31	437 · REPAIRS - TOOLS & MACHINERY
2794	Highway Materials	\$ 339.14	438 · MAINTENANCE - ROADS
2795	BAHPCO	\$ 504.00	409 · GENERAL GOVT BUILDINGS/PLANT
2796	Verizon	\$ 306.42	405 · ADMINISTRATION
2797	Verizon Business FiOS	\$ 59.99	405 · ADMINISTRATION
2798	Chemung Supply	\$ 732.30	438 · MAINTENANCE - ROADS
2799	Highway Materials	\$ 169.24	438 · MAINTENANCE - ROADS
2800	Potty Queen	\$ 92.00	454 · PARKS
2801	Scott Communications	\$ 41.99	409 · GENERAL GOVT BUILDINGS/PLANT
2802	U.S. Municipal Supply	\$ 53.81	433 · TRAFFIC SIGNS
2803	Nyce Crete	\$ 253.08	409 · GENERAL GOVT BUILDINGS/PLANT
2804	Clemens Uniform Rental	\$ 36.75	409 · GENERAL GOVT BUILDINGS/PLANT
2805	Roy Roth	\$ 135.00	430 · PUBLIC WORKS - HIGHWAY MAINT
2806	U.S. Municipal Supply	\$ 135.27	433 · TRAFFIC SIGNS
2807	PECO Energy	\$ 17.70	409 · GENERAL GOVT BUILDINGS/PLANT
2808	PECO Energy	\$ 241.85	409 · GENERAL GOVT BUILDINGS/PLANT
2809	PECO Energy	\$ 235.46	409 · GENERAL GOVT BUILDINGS/PLANT
2810	Landis Block	\$ 387.60	409 · GENERAL GOVT BUILDINGS/PLANT
2811	Ecynbro Trucking	\$ 57.50	409 · GENERAL GOVT BUILDINGS/PLANT
2812	The Reporter	\$ 535.89	405 · ADMINISTRATION
2813	VOID	\$ -	VOID
2814	Waste Management	\$ 196.81	409 · GENERAL GOVT BUILDINGS/PLANT
2815	Staples	\$ 46.53	405 · ADMINISTRATION
2816	Petty Cash	\$ 48.98	split
2817	Wayne Mensinger	\$ 71.71	split
2818	H.A. Berkheimer	\$ 364.53	403 · TAX COLLECTION
		<b>\$ 53,540.94</b>	<b>\$3,028.36</b>

Bette Bleam questioned the checks payable to the Zoning Hearing Board.

SOLICITOR UPDATE - Robert Iannozzi provided an update on the WB Homes agreements and posting of escrow funds. Awaiting response from the District Attorney on restitution process.

Motion 10-129 by Marcus suggesting the Board dismiss the Solicitor from the meeting to reduce legal costs, no second. Motion falls.

#### INITIAL PUBLIC COMMENT:

Robert Marcus announced he did not want to accept the tradition of giving Supervisors membership at the Souderton-Harleysville Game, Fish and Forestry Association and returned his membership card.

Barb McMonagle questioned the fee schedule and suggested the Board consider renewing the Montgomery County Planning Assistance Contract. Motion 10-130 by Marcus, second by Neff not to renew the contract at this time and revisit when services are needed. Motion carried 2 - 1.

Mel Brodsky along with representatives from Camp Green Lane were present. This year is the 85th season for Camp Green Lane and the camp wants to remain good neighbors with the township. Mr. Brodsky questioned timeframe of paving Township Line Road hoping this project would not to interfere with an expected 1000 guests at the camp on July 24th.

Connie Mielich read a letter and addressed the three (3) Supervisors that the Township Building is non-compliant with U.S. Federal Regulations regarding the American Disabilities Act (ADA) of 1990. Mrs. Mielich suggested a sidewalk and ramp be installed along the north east side of the building allowing a handicap entrance. Motion 10-131 by Marcus, second by Neff to have Doug Hedrick and Tom Neff begin a process of research and quotes to remedy this situation. Motion carried 3 - 0.

APPROVAL OF JUNE 2 REGULAR BUSINESS MINUTES - Motion 10-132 by Neff, second by Lynch. Motion carried 3 - 0.

#### MONTHLY REPORTS

TREASURER'S REPORT - George Witmayer summarized the reconciled June 30th month-end Treasurer's Report.

	Beginning Balance 5/31/2010	Income	Expenses	Transfers In/Out	Reconciled Month-End Balance 6/30/2010
<b>GENERAL OPERATING FUNDS:</b>					
01 - General Fund	\$ 255,968.54	58,762.81	41,559.52	(20,486.20)	\$252,685.63
Payroll Account	\$ 50.06	.09	20486.26	20486.20	\$ 50.09
35 - State Liquid Fuels Fund	\$ 81,531.31	3.02			\$ 81,534.33
Petty Cash	\$ 50.00				\$ 50.00
<b>TOTAL - GENERAL OPERATING FUND</b>	\$ 337,599.91				\$334,320.05
<b>RESERVE FUNDS:</b>					
PLGIT - Township Fund - 01	\$ 53,514.31	1.73			\$ 53,516.04
PLGIT - State Fund - 35	\$ 3,153.35	.10			\$ 3,153.45
<b>TOTAL - INVESTMENT RESERVE FUNDS</b>	\$ 56,667.66				\$ 56,669.49
<b>Total CASH / INVESTMENTS</b>	<b>\$ 394,267.57</b>				<b>\$390,989.54</b>
<b>ENTERPRISE FUNDS:</b>					
08 - Sewer Fund	\$ 558.73		3,236.75		\$ (2,678.02)

FINANCE COMMITTEE - Chairman Jim Styer announced the committee met Tuesday, July 6th and requested a status from the Board on the approval of the Procurement Policy. Job Description documents will remain as stated in Second Class Township Code and policies on Electronic use, Code of Ethics and Employee Personnel Manual are still in progress. The Finance committee expects to submit a proposal for off-site computer backup at the next meeting. Karen Jett submitted her resignation effective September 2010. Mr. Styer suggested the Board adopt basic policies and follow them. Motion 10-133 by Lynch, second by Neff approving and enacting the Purchasing and Procurement Policy. Motion carried 2 - 1.

ROAD REPORT - Road Superintendent Doug Hedrick summarized the public works projects for the month of June. Tom Neff added that the road crew took care of a PennDOT sight line issue at the intersection of King and Ridge Roads at a resident request. Carol Casper thanked Doug for the new directional sign on Klingerman Road. Tony Mielich commented he was impressed with the work of new employee Bob Forsyth. Dominic DiCondino thanked Doug for his work on Pin Oak Drive.

ZONING REPORT - Zoning Officer Wayne Mensinger summarized the June permit activity - two (2) permits issued for an addition and a deck for a total of \$240.50

PLANNING COMMISSION - Barb Lynch highlighted the June 30th planning commission minutes. Items of discussion and review were: Montgomery County Planning Commission contract, Model Outdoor Lighting Ordinance, and Floodplain Conservation District Ordinance. The following new officers were appointed: Mark Freeborn, Chairman, Barb McMonagle, Vice Chairman, Adrian Scioli, Secretary.

TAX COLLECTOR REPORT - Carol Casper reported a total of \$903.32 tax revenue received in June while \$8,773.27 remains collectable.

OPEN SPACE COMMITTEE - Chairman, George DiDomizio provided updates from the June 15th meeting. No updates on the Croll property. The committee is working on inventory of existing open space properties. Robert Marcus suggested the committee inquire with the state or agricultural organizations such as 4-H to do an analysis of the Croll property.

PARK BOARD - Chairman, Frank Jarrett stated the Park Board has formed sub-committees, discussed the current playground behind the Township building and reviewed the WB Homes tot lot.

LIBRARY REPORT - None.

FIRE SERVICES REPORT - Barb Lynch identified a total of 15 response calls in June by the Tylersport Fire Company - 3 calls were in Salford.

STATE POLICE REPORT - Tom Neff summarized the June incidents.

APPROVE ALL MONTHLY REPORTS - Motion 10-134 by Neff, second by Lynch approving all monthly reports as presented. Motion carried 2 - 0, Marcus abstained.

SEWER AND WATER ADVISORY BOARD - Barb Lynch announced the SWAB has not met since May and are waiting second opinion changes in BCM design. Barb commented a meeting with EPA was held June 10th to begin paperwork on the \$350,000 funds.

Tom Neff announced our Township Engineer John Chambers suggested forming a Stormwater Committee. Motion 10-135 by Neff, second by Lynch combining the SWAB and the Stormwater committee and include the Road Superintendent. Motion passed 2 - 1.

IMPORTANT CORRESPONDENCE - Items were reviewed by Tom Neff. An update from DEP was received regarding the Ling Quang Temple on Ridge Road - Mr. Neff met with the biologists at the site on July 2nd. Allentown Road Temple has received approval from DEP and ready to post escrow.

#### NEW BUSINESS:

Motion 10-136 by Neff, second by Marcus approving Resolution 10-1522 authorizing Fire Police assistance at Trumbauersville Carnival.

Motion 10-137 by Neff, second by Marcus approving Resolution 10-1523 updating the employee benefit package.

Motion 10-138 by Neff, second by Lynch and Marcus approving Resolution 10-1525 supporting renewal of Growing Greener.

#### OLD BUSINESS:

Motion 10-139 by Neff, second by Marcus approving Resolution 10-1524 amending the 2010 Fee Schedule.

Univest Corporate Resolution document to remove Robert Marcus as an authorized signer was tabled again for further review by Solicitor and Supervisors.

Tom Neff announced he met with Chris Canavan and discussed the demolition of the property owned by WB Homes at Ridge and Allentown Roads.

At 9:30 PM, Mr. Marcus dismissed himself from the meeting.

**PUBLIC COMMENT:**

Barb McMonagle suggested consideration of a second opinion and traffic study be done at the Ridge and Allentown Road property.

Connie Mielich suggested PennDOT be consulted regarding the Ridge and Allentown Roads property.

Fred Moyer inquired on the status of the revisions to Ordinances 56 and 24. Robert Iannozzi will review and consider enactment at the August meeting. Mr. Moyer also distributed a proposal regarding Whites Mill preserve to the Supervisors for consideration in ground preservation and safety.

Tony Mielich questioned his previous proposal of amending Supervisor responsibility.

**ADJOURNMENT** - There being no further business the meeting was adjourned at 10:00 PM. Motion 10-140 by Neff, second by Lynch . Motion carried 2 - 0.

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APPROVED: AUGUST 4, 2010

MOTION: 10-142                      BY:    NEFF                      SECOND BY: LYNCH                      VOTE: 2-0

(TOWNSHIP SEAL)