

BOARD OF SUPERVISORS
Business Meeting
March 3, 2010

PRESENT	ATTENDEES:	PRESENT	ATTENDEES:
[x]	Thomas G. Neff Chairman	[x]	Karen Landis Secretary
[x]	Barbara Lynch Vice Chairman	[x]	Wayne Mensinger Zoning Officer
[x]	Robert Marcus Supervisor	[x]	Solicitor - Robert Iannozzi
[x]	George Witmayer Treasurer	[x]	Others - Refer to sign in sheet.

Chairman, Tom Neff called the regular business meeting of Salford Township to order at 7:30 PM with a Pledge of Allegiance.

Tom Neff announced a new addition and format - the meetings will now be video taped and uploaded to the Township website.

Tom Neff also announced we have a full quorum of Supervisors for this meeting - Mr. Marcus is present and welcomed him back.

There being no initial public comment - Tom Neff announced the three (3) Supervisors and Solicitor Iannozzi met for Executive Session at 7:00 PM on matters of real estate and personnel issues.

Karen Landis read the minutes from the February 17th business meeting. Motion 10-060 by Neff, second by Lynch approving minutes as read. Vote 3 - 0.

Motion 10-061 by Neff, second by Lynch approving payment of bills as presented below. Vote 3 - 0.

Check #	Vendor	General Fund	State Fund	Sewer Fund	Chart of Account
1003	BCM Engineers			\$6,085.31	408 · ENGINEERING
1004	Univest			\$2,136.71	160 · FIXED ASSETS:166.472 · LOC Interest
1028	American Rock Salt		\$2,661.59		432 · WINTER ROAD MAINTENANCE:432.200 · Salt - Supplies
2556	Staples	\$ 144.28			405 · ADMINISTRATION:405.200 · Supplies
2557	Stephen Wagner	\$ 315.00			432 · WINTER MAINT-SNOW REMOVAL:432.450 · Contracted Snow Removal
2558	George Balzer	\$ 50.00			414 · ZONING AND PLANNING:413.200 · Zoning Hearing Board
2559	Harris Mosher	\$ 50.00			414 · ZONING AND PLANNING:413.200 · Zoning Hearing Board
2560	Robert W. Harley	\$ 175.00			414 · ZONING AND PLANNING:413.200 · Zoning Hearing Board

2561	Montgomery County Lands Trust	\$ 250.00		400 · LEGISLATIVE BODY:400.420 · Dues/Membership/Seminars
2562	Wayne Mensinger	\$ 12.50		414 · ZONING AND PLANNING:413.330 · Transportation
2563	John T. Fretz Insurance	\$ 400.00		400 · LEGISLATIVE BODY:400.350 · Insurance and Bonding
2564	NYCO Corporation	\$ 158.25		437 · REPAIRS - TOOLS & MACHINERY:437.250 · Maint/Parts/Supplies
2565	Catherine Matz	\$ 75.00		409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2566	John T. Fretz Insurance	\$ 397.00		405 · ADMINISTRATION:405.350 · Bonding
2567	Montgomery Newspapers	\$ 130.49		414 · ZONING AND PLANNING:413.340 · Advertising
2568	Stephen Wagner	\$ 490.00		432 · WINTER MAINT-SNOW REMOVAL:432.450 · Contracted Snow Removal
2569	Univest	\$ 81.40		472 · DEBT INTEREST:472.040 · Small Borrowing Interest
2570	Verizon Business FiOS	\$ 59.99		405 · ADMINISTRATION:405.320 · Telephone/Internet
2571	Gouldey Welding	\$ 23.50		437 · REPAIRS - TOOLS & MACHINERY:437.249 · Equipment Repairs/Welding
2572	Highway Materials	\$ 656.02		438 · MAINTENANCE - ROADS:438.500 · Aggregate
2573	Moyer & Son	\$1,204.59		430 · PUBLIC WORKS - HIGHWAY MAINT:430-232 · Vehicle Fuel - Diesel
2574	Naceville Materials	\$ 314.82		438 · MAINTENANCE - ROADS:438.500 · Aggregate
2575	Ray A Shaffer, Inc	\$ 491.70		409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2576	Trustees Insurance	\$4,694.50		487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
2577	Verizon PA	\$ 323.13		405 · ADMINISTRATION:405.320 · Telephone/Internet
2578	Chemung Supply	\$ 249.00		432 · WINTER MAINT-SNOW REMOVAL:432.200 · Supplies - Salt
2579	Plasterer Equipment	\$ 277.43		437 · REPAIRS - TOOLS & MACHINERY:437.249 · Equipment Repairs/Welding
2580	Waste Management	\$ 76.37		409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2581	Tylersport Postmaster	\$ 88.00		405 · ADMINISTRATION:405.215 · Postage
2582	Petty Cash	\$ 10.28		split
2583	GTS Welco	\$ 143.10		409 · GENERAL GOVT BUILDINGS/PLANT:409.200 · Supplies
2584	Nathan Yothers	\$ 100.00		411 · PUBLIC SAFETY - FIRE PROTECTION:411.350 · Insurance & Bonding
		\$11,441.35	\$2,661.59	\$8,222.02

Supervisor Marcus questioned check #2584 for the bonding of Constable Nathan Yothers.

Monthly Committee Reports:

Treasurer's Report for month end February, 2010 presented by George Witmayer. George pointed out a few budget line items (legal, advertising, engineering, and maintenance/repairs) were higher than anticipated in monthly budget projection.

	Beginning Balance 1/31/2010	Income	Expenses	Transfers In/Out	Reconciled Month-End Balance 2/28/2010
GENERAL OPERATING FUNDS:					
01 - General Fund	\$ 21,249.45	75,881.29	26,315.30	(17,915.00)	\$ 52,900.44
Payroll Account	\$ 5,289.88	0.11	23,140.53	17,915.00	\$ 64.46
35 - State Liquid Fuels Fund	\$ 3,328.65	60.12	2,661.59		\$ 727.18
Petty Cash	\$ 50.00				\$ 50.00
TOTAL - GENERAL OPERATING FUND	\$ 29,917.98			-	\$ 53,742.08
RESERVE FUNDS:					
PLGIT - Township Fund - 01	\$ 53,500.55	4.55			\$ 53,505.10
PLGIT - State Fund - 35	\$ 3,152.55	0.27			\$ 3,152.82
TOTAL - INVESTMENT RESERVE FUNDS	\$ 56,653.10			-	\$ 56,657.92
ENTERPRISE FUNDS:					
08 - Sewer Fund	\$ 1,392.05	653.76	8,222.02		\$ (6,176.21)
TOTAL - SEWER FUND	\$ 1,392.05				
FIDUCIARY FUNDS:					
WB Homes Escrow Account	\$ 0.01				\$ 0.01
PAYROLL LIABILITIES	\$ 173.80		855.19		\$ 1,028.99
INCOME / EXPENSE SUMMARY:					
GENERAL FUND		75,885.95	50,311.02		
STATE FUND		60.39	2,661.59		
SEWER FUND		653.76	8,222.02		
TOTAL MTD - ALL FUNDS		<u>76,600.10</u>	<u>61,194.63</u>		

Finance Committee minutes from March 2nd meeting were reviewed by Jim Styer. The Finance Committee plans to propose to BOS next month solutions for offsite backup storage and recommends the BOS make a formal request to the State Police for the return of all computers.

Solicitor Iannozzi informed the BOS he spoke with the District Attorney's office - sentencing and restitution is expected in early spring. Therefore, the day after all records and equipment will be returned.

The Finance Committee recommends the BOS consider future adoption of job descriptions (Treasurer, Assistant Treasurer and Secretary) as well as proposed business practices and procedures as recommended by PSATS to be presented by George Witmayer.

Jim Styer briefly reported on the minutes from the February 8th meeting which was adjourned early without accomplishing any new business. Robert Marcus requested Harold Schell to speak on this issue. After a short period, Tom Neff requested Harold Schell to step from the podium.

Road Superintendent Doug Hedrick gave the Road Report summarizing items addressed and completed in February by the Public Works department and once again thanked everyone who helped with snow removal. Robert Marcus questioned Doug on the pricing and specifications regarding the new tractor purchase.

Zoning Report - Wayne Mensinger reported one (1) permit issued to Verizon in February for \$150.00 in permit revenue. Wayne commented 1Q2010 permit activity is better than last year and many messages are being received about permit inquiries.

Planning Commission - Barb Lynch summarized the minutes from the February 9th "special meeting" and February 24th regular meeting. Robert Marcus questioned if the minutes from the January 27th meeting were approved. Robert Marcus requested motions to adopt policies and procedures requesting committee's submit their minutes within one week of the meeting. No second. After much controversy, discussions and comments from residents, staff and supervisors nothing was resolved. The following day Karen Landis confirmed the minutes of the January and February Planning Commission meetings were received from Mark Freeborn on February 24th and were not addressed at a prior BOS meeting. However, the January 27th minutes are for information purposes as a quorum of members was not present - therefore, the need for the special planning commission meeting which was held February 9th.

Tax Collector Report - Carol Casper reported Real Estate Tax bills were mailed on February 1st. Total collections (less discount) for February is \$21,618.26 - \$20,736 in Real Estate and \$882 in Per Capita.

Tom Neff reported on the minutes from the February 16th Open Space Meeting. Barb McMonagle reported she attended the meeting of Joint Park Boards from various communities with Fred Moyer and George DiDomizio - the main focus of this meeting was reviewing maps and considering trail connections with adjoining townships.

At 8:40 PM, Robert Marcus announced he had to leave the meeting because of his family emergency.

Park Board - the minutes of the 2/23/10, 1/26/10, 11/24/09, and 10/27/09 meetings were presented to Supervisors and received from Tim Clemmer on February 25th. Barb Lynch summarized the minutes from the February 23rd meeting. Fred Moyer commented Upper Salford purchased 44 acres from WB Homes and reported the Park Board and Open Space Committee's are planning to schedule a joint meeting in the future of both committees.

Library - Tom Neff announced receipt of correspondence from the Indian Valley Library stating Charlotte Williams is no longer able to serve as our Township representative with the names of three (3) individuals expressing interest - Cassie Balzer, Jon Hofmeister, and Ann Marie Kirk. Tom stated he spoke with the other two (2) Supervisors and would like to meet with the 3 interested persons before making a new appointment for this position.

Fire Services - Barb Lynch reported Tylersport Fire Company responded to 5 alarms during the month of February.

State Police Report - Tom Neff reported February incidents.

Open Records Requests - Barb Lynch reported five (5) requests filled in February.

Motion 10-062 by Neff, second by Lynch approving all monthly reports. Vote 2 - 0.

Sewer & Water Advisory Board Update:

Barb Lynch reported on the minutes from the February 19th SWAB meeting. Motion 10-063 by Neff, second by Lynch accepting the SWAB update. Vote 2 - 0.

Solicitor Update:

Robert Iannozzi reported year-to-date DBYD has prepared rules and regulations regarding public meetings and public hearings and have been transitioning from former Solicitor. WB Homes has communicated with the Solicitor regarding the development and is ready to build. Mr. Iannozzi reported the Land Development Agreement and Escrow Agreement for the WB property on Ridge and Allentown Roads have not been executed. Preliminary approval took place in 2004, our Solicitor is still reviewing information to determine if the 5 year period has elapsed.

Curt Klingerman questioned the five year period and inquired if legal expenses would be reimbursable by WB Homes.

Barb McMonagle questioned the Land Development and Escrow timelines.

Important Correspondence - Tom Neff reviewed the items and documents received as correspondence.

New Business:

Tom Neff reported on the status of the Communications Committee.

Resolution 10-1515, Sewage Facility Planning Module (Ridge Road Temple) deferred until March 17th work session.

Resolution 10-1516 authorizing Fire Police to assist with parking at Upper Salford Town Meeting. Motion 10-065 by Neff, second by Lynch. Vote 2-0.

Motion 10-066 by Neff, second by Lynch approving purchase of John Deere, gas powered, zero turn tractor and trailer for \$9,800 which includes state discounts and trade in. This purchase will allow the Township to do in house mowing eliminating mowing contracts.

Harold Schell questioned where this purchase is reflected in budget.

Steve Wagner complimented Doug Hedrick for doing a good job in researching different mowers and made a good decision.

Old Business:

Motion 10-067 by Neff, second Lynch approving Resolution 10-1517 establishing an annual fee of \$100 to monitor and maintain on lot sewage management agreements.

Curt Klingerman commented there are many different types of systems and the fees should be established by system.

Harold Schell questioned a process in place to identify and enforce.

Discussions were held on how these on lot agreements will be handled in the future.

George Witmayer agreed and believes the Township will need to adopt an Ordinance in the future to clarify.

Public Comment:

Resident Jim Styer expressed his disappointment at the lack of execution in the past and going forward requested the BOS be more organized.

Resident Dominic DiCondina inquired about what action could be taken to address the many pine trees on township roads interfering with the electric lines so that we don't continue to have extended power outages because of downed trees.

Comments from other residents were received on what can be done to address some of the trees which are causing problems.

Tony Mielich reported PECO has trimmed the trees below the wires on state roads.

Tom Neff requested Doug Hedrick inquire with PECO for a resolution.

The next meeting is scheduled for Wednesday, March 17th as a work session at the Tylersport Fire House.

There being no further business to discuss the meeting was adjourned at 9:40 PM. Motion 10-068 by Neff, second by Lynch. Vote 2 - 0.

APPROVED: March 17, 2010

MOTION: 10-069 BY: Lynch SECOND BY: Neff VOTE: 3 - 0