

SALFORD TOWNSHIP
BOARD OF SUPERVISORS
 Business Meeting
 November 17, 2010

Chairman, Tom Neff called the meeting of the Board of Supervisors to order at 7:35 PM with a Pledge of Allegiance. Present were:

Thomas G. Neff, Chairman	Karen Landis, Secretary
Barbara Lynch, Vice Chairman	Doug Hedrick, Road Superintendent
Robert Marcus, Supervisor	Wayne Mensinger, Zoning Officer
Robert Iannozzi, Solicitor	Refer to sign in sheet for public attendees

ANNOUNCEMENT OF EXECUTIVE SESSION - Tom Neff announced Executive Session held at 7:00 PM on matters of personnel and real estate: (1) hire new part-time administrative assistant, and (2) identified the structures on WB Homes (Country View) property to remain (Barn, Pole Barn, all garages) with the possibility of keeping one of the homes (subject to survey) for use by the Township.

Motion 10-202 by Neff, second by Marcus hiring Deborah McCall as part-time administrative assistant. Motion carried 3 – 0.

APPROVAL OF NOVEMBER 3RD REGULAR BUSINESS MINUTES – Karen Landis read the minutes from the November 3rd meeting. Robert Marcus clarified the paragraph on page 4 and explained his response was directly related to the proposed reduction of tax millage and that in his opinion was not good timing based on economic climate and the possibility of the Township facing litigation. Motion 10-203 by Neff, second by Lynch approving November 3rd minutes. Motion carried 2 - 1. Marcus in dissent.

APPROVAL TO PAY BILLS - Motion 10-204 by Neff, second by Lynch approved the following bills for payment and transfer \$2,314.46 from Sewer Line of Credit to Sewer Checking account. Motion carried 3 – 0.

Check #	Vendor	General Fund	Sewer Fund	Chart of Account
1028	Univest		\$ 2,314.46	160 · FIXED ASSETS:166.472 · LOC Interest
3035	H.A. Berkheimer Inc	\$ 325.68		403 · TAX COLLECTION:403.110 · Berkeimer - Commission
3036	PECO Energy	\$ 161.12		409 · GENERAL GOVT:409.361 · Electricity
3037	Chambers Associates	\$ 606.00		408 · ENGINEERING:408.310 · Professional Service
3038	Karen Landis	\$ 20.00		405 · ADMINISTRATION:405.330 · Transportation
3039	PECO Energy	\$ 13.89		434 · STREET LIGHTING:434.050 · Electricity
3040	Pottstown Mercury	\$ 298.78		405 · ADMINISTRATION:405.340 · Advertising
3041	Robert Baker	\$ 300.00		405 · ADMINISTRATION:405.370 · Maintenance/Repairs
3042	Robert W. Harley, RPR	\$ 250.00		414 · ZONING AND PLANNING
3043	PECO Energy	\$ 23.04		434 · STREET LIGHTING:434.050 · Electricity
3044	Hank Schmidenberg	\$ 92.00		487 · GROUP BENEFITS:487.198 · Dental, Life Ins
3045	John R. Young & Co	\$ 83.19		437 · TOOLS & MACHINERY:437.250 · Maint/Parts/Supplies
3046	Landis Supermarket	\$ 111.38		split
3047	Lane Enterprises	\$ 1,415.25		438 · ROADS:438.302 · Guardrail, Pipe, Culvert Boxes
3048	Harleysville Hardware	\$ 130.19		409 · GENERAL GOVT BUILDINGS/PLANT:409.200 · Supplies

3049	Highway Materials	\$ 497.96		438 · MAINTENANCE - ROADS:438.500 · Aggregate
3050	The Reporter	\$ 331.29		405 · ADMINISTRATION:405.340 · Advertising
3051	Sprint	\$ 256.96		409 · GENERAL GOVT:409.324 · Wireless Telephone
3052	Weldon Auto Parts	\$ 9.58		437 · TOOLS & MACHINERY:437.250 · Maint/Parts/Supplies
3053	Dischell, Bartle, Yanoff & Dooley	\$ 3,285.00		404 · SOLICITOR/LEGAL:404.310 · Professional Services
3054	Dischell, Bartle, Yanoff & Dooley	\$ 60.00		404 · SOLICITOR/LEGAL:404.310 · Professional Services
3055	Catherine Matz	\$ 75.00		409 · GENERAL GOVT:409.370 · Maintenance/Repairs
3056	Carl Bales Escavating	\$ 1,120.00		431 · DITCHES - HIGHWAY MAINT:431.290 · Gradall
3057	Musselman Builders	\$ 2,600.00		409 · GENERAL GOVT:409.370 · Maintenance/Repairs
3058	Indian Valley Public Library	\$ 7,349.58		456 · LIBRARY:456.500 · IV Library Contribution
3059	Tylersport Vol. Fire Company	\$ 7,691.90		411 · FIRE PROTECTION:411.350 · Insurance & Bonding
3060	Bergey Yoder & Associates	\$ 6,300.00		402 · FINANCIAL:402.311 · Accounting & Auditing Svcs
		\$ 33,407.79	\$ 2,314.46	

Check #	Vendor	Escrow Fund	WB Homes	Nguyen LD
118	Chambers Associates	\$ 708.00	\$ 708.00	
119	Dischell, Bartle, Yanoff & Dooley	\$ 615.00	\$ 615.00	
120	Dischell, Bartle, Yanoff & Dooley	\$ 645.00		\$ 645.00
		\$ 1,968.00	\$ 1,323.00	\$ 645.00

REMAINING MONTHLY REPORTS

FINANCE COMMITTEE REPORT – Jim Styer reported the Finance Committee held a special meeting on Tuesday, November 16th to assess the proposed decrease in tax millage. The Finance Committee and Treasurer recommend the Board reduce the tax millage 10% from 1.4 mills to 1.26 mills for a total real estate tax reduction of \$24,000 with the hope of sustaining in the second year and beyond. Jim reported better management and cost control has put the township in a strong position and the proposed decrease does not jeopardize the financial stability of the Township. Motion 10-205 by Lynch to follow the recommendation of the Finance Committee and Treasurer to reduce tax millage 10% to reflect the money received from restitution, no second. Motion falls.

Motion 10-206 by Neff, second by Lynch approving execution of the 2010 engagement letter from Bergey Yoder & Associates to conduct the financial audit for year ended 12/31/2010. Motion carried 2 – 1, Marcus in dissent. Jim Styer noted that in keeping with the Township procurement policy this service should be bid in 2011.

In order to approve the proposed 2011 preliminary budget Tom Neff reviewed and discussed the list of supplemental items for consideration in the budget. Robert Marcus questioned Jim Styer on the increase of legal expense category for 2011. The following motions were made on supplemental items:

Motion 10-207 by Marcus, second by Neff reducing the line item for professional legal services from \$36,000 to \$27,000. Motion carried 2 – 1. Lynch in dissent.

Motion 10-208 by Neff, second by Lynch approving GeoDecisions GIS technology software (\$9,000) added to the Administrative budget. Motion carried 3 – 0.

Motion 10-209 by Neff, second by Marcus to include the line item for purchase of a new dump truck (\$40,000) in the 2011 budget. Vote 1 – 2, Lynch and Neff in dissent.

Motion 10-210 by Neff, second by Marcus approving adding \$3000 to Park Board for the purchase of a brush hog rotary mower. Motion carried 2 – 1. Lynch in dissent.

Motion 10-211 by Marcus, second by Neff approving adding \$25,000 to Open Space to be ear marked for services related to future projects. Motion carried 2 – 1. Lynch in dissent.

Motion 10-212 by Neff, second by Marcus approving Resolution 10-1548 to advertise the public notice that the proposed 2011 budget with the above changes/additions is available for inspection. Motion carried 3 – 0.

ROAD REPORT - Doug Hedrick reviewed the October road report and reiterated no hunting is permitted in open space.

ZONING REPORT - Wayne Mensinger reported permit revenue of \$9,083 received as well as \$1,050 of sewer permits in October. WB Homes has requested the processing of six (6) new permit applications. Wayne questioned the Board on the completion of the sewer infrastructure in Country View; the sample homes were the only homes permitted to be constructed until sewer infrastructure was complete. T-Mobile (Conditional Use #1) having difficulty getting final approval with property owner Transcontinental Gas and is looking for alternative Township properties on which to construct a new tower.

Motion 10-213 by Marcus, second by Neff authorizing Solicitor to contact T-Mobile regarding alternate locations in Township to construct a cell tower.

PLANNING COMMISSION – the minutes from the October 27th meeting were not available.

TAX COLLECTOR REPORT – Carol Casper reported \$396.03 (Real Estate) and \$15.40 (Per Capita) taxes received in October leaving a total outstanding balance to be collected of \$7,349.46.

OPEN SPACE COMMITTEE – report was given by George DiDomizio on November 3rd.

PARK BOARD - Frank Jarrett reported on the following items from the Park Board:

1. The Barrett family has chosen a memorial bench. The cost is \$796.00 plus shipping which is less than expected.
2. The Park Board questioned the process of removing members from the board due to lack of attendance.
3. Consideration is being given to cancel the December 28th meeting.
4. In order to apply for potential future grant funding, the Park Board is requesting the Board of Supervisors begin to consider matching funds they would be willing to set aside in 2012 to process applications in the allotted timeframes.

Robert Iannozzi reviewed the revised park board ordinances for enactment.

Motion 10-214 by Neff, second by Marcus enacting Ordinance 148 repealing current Ordinance 24. Motion carried 3 – 0.

Motion 10-215 by Neff, second by Marcus enacting Ordinance 149 repealing current Ordinance 56. Motion carried 3 – 0.

Frank Jarrett noted the current park and recreation ordinances are 20 – 40 years old and not up to today's standards. The new ordinances provide one set of rules for all public grounds in the township.

Carol Casper questioned the solicitor regarding adding a liability disclaimer.

FIRE SERVICES REPORT - Barb Lynch reported a total of 17 calls in October were responded to by the Tylersport Fire Company – 5 were in Salford.

SEWER AND WATER ADVISORY BOARD - Barb Lynch stated the second amended agreement for Phase 2 is not ready for action; waiting clarification from Bursich. Targeted construction for Ridge Road is April 2011.

STATE POLICE REPORT - Tom Neff reported Lt. Buckley stated at the last Crime Alert meeting the Township is relatively crime free.

APPROVE ALL MONTHLY REPORTS - Motion 10-216 by Neff, second by Marcus approving all monthly reports. Motion carried 3 – 0.

IMPORTANT CORRESPONDENCE – items were reviewed by Tom Neff.

NEW BUSINESS:

Motion 10-217 by Neff, second by Lynch approving Resolution 10-1547 authorizing Fire Police assistance at Sellersville Winterfest.

Motion 10-218 by Neff, second by Lynch approving Resolution 10-1549 authorizing Fire Police assistance at Pennsburg Christmas Parade.

OLD BUSINESS:

Renewal of MCPC Planning Commission contract was approved October 6th via Motion 10-179. Motion 10-219 by Neff, second by Marcus approving execution of this contract. Motion carried 3 – 0.

PUBLIC COMMENT:

Tony Mielich questioned Doug on the warranty of the 2005 truck and understood the important need for replacing.

Marv McGown requested clarification on the alternate location for the T-Mobile Conditional Use tower.

Dominic DiCondino inquired who's responsible for WB Homes sewer.

Bette Bleam questioned the dedication of the roads in the WB development

ADJOURNMENT – There being no further business, Chairman Tom Neff adjourned the meeting at 9:45 PM.

APPROVED: DECEMBER 15, 2010

MOTION: 10-222 BY: NEFF SECOND BY: LYNCH VOTE: 3-0

(TOWNSHIP SEAL)