

**SALFORD TOWNSHIP**  
**BOARD OF SUPERVISORS**  
Business Meeting  
November 3, 2010

Chairman, Tom Neff called the regular business meeting of the Board of Supervisors to order at 7:45 PM with a Pledge of Allegiance. Present were:

Thomas G. Neff, Chairman	George Witmayer, Treasurer
Barbara Lynch, Vice Chairman	Karen Landis, Secretary
Robert Marcus, Supervisor	Doug Hedrick, Road Superintendent
Robert Iannozzi, Solicitor	Wayne Mensinger, Zoning Officer
	Refer to sign in sheet for public attendees

Tom Neff announced the public hearing was first on the agenda to consider the conditional use application received from T-Mobile.

Solicitor Bob Iannozzi opened the Public Hearing, recited the legal notice advertised in the Pottstown Mercury to consider the Conditional Use application #1 of T-Mobile requesting co-location of nine (9) antennas on the existing tower located on Hill Road owned by Transcontinental Gas Corporation. Michael Grab, Esquire representing T-Mobile introduced the following witnesses and presentations:

1. Michael Sanders – Site acquisition consultant presented the following exhibits:
  - a. PCS Broadband License
  - b. Letter of Authorization from Tower Manager (Verizon/Crown Castle)
  - c. License Agreement with property owner (Transcontinental Gas)
  - d. Radio Frequency (RF) Emissions Compliance Report
2. Vassem Iskander, T-Mobile Lead Design RF Engineer
  - a. Map of Present and Proposed Coverage
3. Sherri Lamphere, Professional Engineer
  - a. Zoning drawings
  - b. Structure Analysis Report and Summary of Results

Applicant concluded presentation at 9:30 PM, following comments and questions from the residents, Bob Iannozzi asked the Board and public for any additional questions. Bob Iannozzi inquired about lighting of the compound area. Bob Iannozzi asked if the Board was satisfied with presentation. Supervisor Marcus and a few residents requested further investigation and alternative opinion related to safety emissions. An offer to consider possible extension was presented to the client. Michael Grab consulted with client; the request is straight forward and based on evidence presented denied extension request.

Robert Marcus suggested a motion to either close the issue and make a ruling or remain open for request of additional information. Motion 10-197 by Marcus, second by Neff closing the record and make a ruling. Motion carried 3 – 0.

Motion 10-198 by Neff, second by Lynch granting approval of Conditional Use Application #1 with the following conditions:

1. Compliance with all review letters prepared in the matter;
2. No additional antennas on the tower over the nine (9) proposed in T-Mobile's current application;
3. Installation of an 8 ft. fence around the tower and associated compound with sign on fence listing contact for tower owner;
4. Lighting on timers;
5. Additional installation of plant material to further the buffer to the satisfaction of the Township;
6. Applicant shall ensure that all applicable laws and weight limits are followed traversing roads and bridges in accessing site for construction and service of tower; and
7. Improvement of site will be in strict conformance with the exhibits and testimony presented at the hearing.

Motion carried 2 – 1, Marcus cast dissenting vote.

**APPROVAL TO PAY BILLS - Motion 10-199** by Neff, second by Lynch approving the following bills for payment and transferring 4,895.50 from Sewer Line of Credit to Sewer Checking account. Motion carried 3 - 0.

Check #	Vendor	General Fund	Sewer Fund	Chart of Account
1025	BCM Engineers		\$ 1,858.06	160 · FIXED ASSETS_INFRASTRUCTURE:166.000 · Engineering:166.013 · Low Pressure Sewer Desgin
1026	Univest		\$ 2,204.94	160 · FIXED ASSETS_INFRASTRUCTURE:166.472 · LOC Interest
1027	Bursich Associates		\$ 832.50	160 · FIXED ASSETS_INFRASTRUCTURE:166.000 · Engineering:166.678 · Engineer Prof Services
3000	A.M.I. Inkjet & Laser Cartridges	\$ 345.48		405 · ADMINISTRATION:405.200 · Supplies
3001	Fastenal Company	\$ 41.46		430 · PUBLIC WORKS - HIGHWAY MAINT:430.201 · Supplies
3002	Promotions by Mail, Inc.	\$ 150.82		409 · GENERAL GOVT:409.370 · Maintenance/Repairs
3003	Staples	\$ 132.51		405 · ADMINISTRATION:405.200 · Supplies
3004	Chambers Associates	\$ 545.00		408 · ENGINEERING:408.310 · Professional Service
3005	BDU Corporation	\$ 108.29		437 · TOOLS & MACHINERY:437.250 · Maint/Parts/Supplies
3006	Jay Delp Productions	\$ 120.00		409 · GENERAL GOVT:409.370 · Maintenance/Repairs
3007	Bursich Associates	\$ 120.00		408 · ENGINEERING:408.310 · Professional Service
3008	Dischell, Bartle, Yanoff & Dooley	\$ 360.00		404 · SOLICITOR/LEGAL:404.310 · Professional Services
3009	DVHIT	\$ 5,576.50		487 · GROUP BENEFITS:split
3010	The Reporter	\$ 336.24		405 · ADMINISTRATION:405.340 · Advertising
3011	Selective Insurance	\$ 4,011.00		split
3012	Verizon	\$ 302.23		405 · ADMINISTRATION:405.320 · Telephone/Internet
3013	Verizon Business FIOS	\$ 67.34		405 · ADMINISTRATION:405.320 · Telephone/Internet
3014	Waste Management	\$ 82.78		409 · GENERAL GOVT:409.370 · Maintenance/Repairs
3015	BDU Corporation	\$ 19.54		437 · TOOLS & MACHINERY:437.250 · Maint/Parts/Supplies
3016	Copes Garage	\$ 133.50		437 · TOOLS & MACHINERY:437.250 · Maint/Parts/Supplies
3017	Farm & Home Oil	\$ 985.25		split

3018	FIA Card Services	\$ 57.70		409 · GENERAL GOVT:409.200 · Supplies
3019	Harleysville Hardware	\$ 52.79		409 · GENERAL GOVT:409.200 · Supplies
3020	O.R.E.	\$ 255.00		454 · PARKS:454.370 · Repairs,Maintenance,Inspections
3021	PECO Energy	\$ 30.52		409 · GENERAL GOVT:409.361 · Electricity
3022	PECO Energy	\$ 253.79		409 · GENERAL GOVT:409.361 · Electricity
3023	Catherine Matz	\$ 75.00		409 · GENERAL GOVT:409.370 · Maintenance/Repairs
3024	Hank Schmidenberg	\$ 456.18		487 · GROUP BENEFITS:487.196 · Hospitalization Ins
3025	Hank Schmidenberg	\$ 141.96		430 · PUBLIC WORKS:430.238 · Uniform Allowance
3026	Nycc Crete	\$ 134.80		438 · MAINTENANCE-ROADS:438.301 · Concrete, Headwalls
3027	Eagles Peak	\$ 40.55		409 · GENERAL GOVT:409.200 · Supplies
3028	Home Depot	\$ 195.42		409 · GENERAL GOVT:409.370 · Maintenance/Repairs
3029	Eagles Peak	\$ 22.75		409 · GENERAL GOVT:409.200 · Supplies
3030	Wayne Mensinger	\$ 34.00		414 · ZONING AND PLANNING:414.330 · Transportation
3031	Clemens Uniform Rental	\$ 36.75		409 · GENERAL GOVT:409.370 · Maintenance/Repairs
3032	Farm & Home Oil	\$ 516.55		411 · FIRE PROTECTION:411.231 · Vehicle Fuel - Gasoline
3033	Frederick's Flowers	\$ 77.95		421 · HEALTH & WELFARE:421.900 · Miscellaneous
3034	H&K Materials	\$ 143.96		438 · MAINTENANCE - ROADS:438.500 · Aggregate
		\$ 15,963.61	\$ 4,895.50	

Check #	Vendor	Escrow Fund	WB Homes	Nguyen LD
115	Dischell, Bartle, Yanoff & Dooley	\$ 1,875.00		\$ 1,875.00
116	Chambers Associates	\$ 1,269.50		\$ 1,269.50
117	Bursich Associates	\$ 8,251.00	\$ 8,251.00	
		<b>\$ 11,395.50</b>	<b>\$ 8,251.00</b>	<b>\$ 3,144.50</b>

APPROVAL OF OCTOBER 20<sup>TH</sup> WORK SESSION MINUTES - Motion 10-200 by Neff, second by Lynch. Motion carried 2 – 1, Marcus dissent because the minutes were not read due to time constraints.

### MONTHLY REPORTS

TREASURERS REPORT - George Witmayer summarized the reconciled month-end report:

	Beginning Balance 9/30/2010	Income	Expenses	Transfers In/Out	Reconciled Month-End Balance 10/31/2010
<b>GENERAL OPERATING FUNDS:</b>					
<b>01 - General Fund</b>	\$ 255,685.34	30,494.26	18,957.60	(18,204.97)	\$249,017.03
Payroll Account	\$ 50.08	0.06	18,205.05	18,204.97	\$ 50.06
35 - State Liquid Fuels Fund	\$ 20,556.49	0.79			\$ 20,557.28
Petty Cash	\$ 50.00				\$ 50.00
<b>TOTAL - GENERAL OPERATING FUND</b>	\$ 276,341.91		37,162.65	-	\$269,674.37
<b>RESERVE FUNDS:</b>					

PLGIT - Township Fund - 01	\$ 73,527.36	3.05		\$ 73,530.41
PLGIT - State Fund - 35	\$ 3,153.95	0.13		\$ 3,154.08
<b>TOTAL - INVESTMENT RESERVE FUNDS</b>	<b>\$ 76,681.31</b>			<b>\$ 76,684.49</b>
<b>Total CASH / INVESTMENTS</b>	<b>\$ 353,023.22</b>			<b>\$346,358.86</b>
<b>ENTERPRISE FUNDS:</b>				
<b>08 - Sewer Fund</b>	<b>\$ (11,447.53)</b>	<b>900.00</b>	<b>(11,797.87)</b>	<b>\$ 1,250.34</b>

OPEN SPACE COMMITTEE - George DiDomizio reported a total of 42 surveys have been received and are being processed for analysis with the help of the School District. Motion 10-201 by Neff, second by Lynch accepting the resignation of George Balzer from the Open Space Committee. Motion carried 3 – 0.

FINANCE COMMITTEE REPORT – Jim Styer reported the Finance Committee met Tuesday, November 2<sup>nd</sup>. The Finance Committee recommends the Board execute the engagement letter from Bergey Yoder & Associates to conduct the 2010 Financial Audit. Mr. Styer reviewed the 2011 Preliminary Budget summary, identified areas of expense increases over current year actuals and strongly urged the Board to manage expenses even with the current projected surplus of reserve funds.

Gerry Longaker questioned the projected increase in group benefits.

Barb Lynch recommended as a result of the projected surplus and that \$20,000 of these funds is a result of restitution received, it was her hope this money should be given back to the residents by a decrease in tax millage still leaving an adequate surplus of reserve funds. Barb proposed reducing the 2011 real estate tax millage 20% from 1.4 mills to 1.12 mills.

Robert Marcus felt that giving the money back to residents was a nice gesture in his opinion given the current economic climate the decision may be premature to consider reducing taxes at this time. Mr. Marcus also commented on the Board’s decision in January 2010 to keep as much money as possible (\$400,000 minimum) for emergencies.

Tom Neff commended Barb for the attractive offer but agreed he would rather wait and see the real numbers than base decisions on projections.

A request was made from the Board to the Finance Committee and Treasurer to provide further input and analysis at the November 17<sup>th</sup> meeting on the proposed decrease in millage.

Bette Bleam commented we’re no longer financing bad decisions; and felt the 2% salary increase was generous because Township employees have job security.

Robert Marcus shifted conversation to right-to-know correspondence received from Charles Loughery. Tom Neff questioned why Mr. Marcus was not following the agenda.

ADJOURNMENT – Chairman Tom Neff adjourned the meeting at 10:25 PM.

---

APPROVED: NOVEMBER 17, 2010

MOTION: 10-203 BY: NEFF SECOND BY: LYNCH VOTE: 2 - 1

(TOWNSHIP SEAL)