

SALFORD TOWNSHIP
BOARD OF SUPERVISORS

Work Session
 October 20, 2010

Chairman, Tom Neff called the work session of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Thomas G. Neff, Chairman	George Witmayer, Treasurer
Barbara Lynch, Vice Chairman	Karen Landis, Secretary
Robert Marcus, Supervisor	Doug Hedrick, Road Superintendent
Robert Iannozzi, Solicitor	Wayne Mensinger, Zoning Officer

Refer to sign in sheet for list of public attendees

ANNOUNCEMENT OF EXECUTIVE SESSION - Tom Neff announced Executive Session held at 7:00 PM on matters of real estate and possible litigation. Robert Marcus commented on the possibility of a libel suit; Tom Neff responded that was a baseless statement and to please ignore.

APPROVAL OF OCTOBER 6TH REGULAR BUSINESS MINUTES - Motion 10-189 by Neff, second by Lynch. Motion carried 3 - 0.

APPROVAL TO PAY BILLS - Motion 10-190 by Neff, second by Lynch approving the following bills for payment. Motion carried 3 - 0.

Check #	Vendor	General Fund	Sewer Fund	Chart of Account
2984	Moyer & Son Pest Control	\$ 77.00		409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2985	P K Moyer & Sons	\$ 58.12		454 · PARKS:454.122 · Salford Park
2986	PECO Energy	\$ 23.04		434 · STREET LIGHTING:434.050 · Electricity
2987	Potty Queen	\$ 92.00		454 · PARKS:454.122 · Salford Park
2988	Farm & Home Oil	\$ 472.52		411 · PUBLIC SAFETY - FIRE PROTECTION:411.231 · Vehicle Fuel - Gasoline
2989	PECO Energy	\$ 13.89		434 · STREET LIGHTING:434.050 · Electricity
2990	Chambers Associates	\$ 760.50		408 · ENGINEERING SERVICES
2991	Charles A. Higgins & Sons	\$ 195.00		433 · TRAFFIC SIGNS:433.370 · Maintenance/Repairs
2992	PA Computer Guy	\$ 1,700.00		405 · ADMINISTRATION:405.250 · New Equipment
2993	Sprint	\$ 260.70		409 · GENERAL GOVT BUILDINGS/PLANT:409.324 · Wireless Telephone
2994	Catherine Matz	\$ 75.00		409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2995	Gouldey Welding	\$ 96.65		437 · REPAIRS - TOOLS & MACHINERY:437.249 · Equipment Repairs/Welding
2996	O.R.E. Inc.	\$ 678.36		411 · PUBLIC SAFETY - FIRE PROTECTION:411.029 · Equipment Rental
2997	VOID	\$ -		VOID
2998	Dischell, Bartle, Yanoff & Dooley	\$ 2,925.00		404 · SOLICITOR/LEGAL:404.310 · Professional Services
2999	Tylersport Postmaster	\$ 88.00		405 · ADMINISTRATION:405.215 · Postage
		\$ 7,515.78	\$ -	

IMPORTANT CORRESPONDENCE - Items were reviewed by Tom Neff. A letter received from resident Bob Kuhns regarding the newsletter was read.

NEW BUSINESS:

Motion 10-191 by Neff, second by Lynch approving Resolution 10-1544 authorizing Tylersport Fire Police to assist with traffic at Pennsburg Parade. Motion carried 3 - 0.

Motion 10-192 by Neff, second by Lynch approving Resolution 10-1545 appointing Berkheimer as the TCD collector. Motion carried 3 - 0.

Motion 10-193 by Neff, second by Lynch approving Resolution 10-1546 indicating intent to follow Municipal Records Schedule. Motion carried 3 - 0.

Motion 10-194 by Neff, second by Lynch approving re-scheduling the December 8th BOS meeting to December 15th due to a scheduling conflict with the Fire House. Motion carried 2 - 1, Marcus in dissent.

OLD BUSINESS:

Motion 10-195 by Neff, second by Lynch approving Resolution 10-1543 adopting Open Space Bylaws. Motion carried 3 - 0.

2011 PRELIMINARY BUDGET:

Finance Committee Chairman, Jim Styer announced the Finance Committee met and reviewed the preliminary budget for 2011. Because anticipated revenue from the WB Homes development is still unknown, the 2011 preliminary budget is based on keeping costs down as much as possible with several issues the Finance Committee recommends the Board consider:

1. Health care costs should be shared by the employees. Finance Committee urges the Board to consider a small contribution from employees towards health care coverage.
2. Health Insurance coverage should be for Township employees only. Family coverage should be at the expense of the employee.
3. Review the need at this time for supplemental items. Capital expenditures for equipment should be considered when the cost of maintenance/repairs is greater than the value of the equipment.

Robert Marcus and Tom Neff raised questions to Mr. Styer on health care coverage and purchase of capital equipment such as a new truck and wood chipper.

Bette Bleam commented on the current storage problem at the maintenance garage.

Jim Styer suggested the Board consider a Retirement Plan in exchange for contribution to health care coverage.

Barb Lynch requested the Finance Committee to give a recommendation on how to present Sewer expenses for 2011.

Discussion was held on the budget advertising requirements. In order to finalize the budget by the December 22nd meeting, the preliminary budget must be approved at the November 17th work session

ZONING UPDATE:

Tom Neff asked Wayne Mensinger to provide an update on the WB Homes permit process. Wayne reported the situation is straightened out, incorrectly placed signs have been removed, and permits have been provided to both WB Homes and Richmond American builders to begin construction.

Tom Neff has contacted the Health Department regarding the Ridge Road Temple. An inspector is scheduled to review the site on Thursday, October 21st concerning the deficiencies identified by DEP.

SOLICITOR UPDATE - Robert Iannozzi provided a brief update on the following:

1. The Board of Supervisors will visit Lot 19 on WB Homes property to determine which buildings to keep. Discussion will be held in executive session with communication of results to public.
2. Letter of protest received from WB Homes regarding fees. Permit fees cannot exceed actual costs.
3. Revised Park and Recreation Ordinances #24 and #56 will be forwarded for consideration in November following advertisement requirements.
4. Solicitor noted changing the December meeting date requires advertisement. A motion by Lynch authorizing Solicitor to proceed with advertising fell following comment from Robert Marcus that in the past this task has always been done by the Secretary. There is no need for this to be done by Solicitor and incur legal expenses. Township Secretary to submit advertisement re-scheduling December 8th meeting.
5. Solicitor recommended the Township become familiar with the Records Retention Schedule as stated in the Municipal Records Manual.
6. The T-Mobile Conditional Use application for Hill Road is scheduled for public hearing at the November 3rd meeting. The Conditional Use application to extend the PECO tower on Ridge Road warrants zoning relief, the applicant is in the process of being notified of a Zoning Variance requirement.
7. Tuan Nguyen, S. Allentown Road is scheduled to post cash escrow in the next few weeks at which point the Land Development agreement will be executed for approval.
8. Solicitor spoke to adult probation regarding restitution payments which are due to resume in November.

PUBLIC COMMENT:

George DiDomizio commended the Fire Company on the recent water rescue and asked for comment. Marv McKown reported three (3) calls responded to by Tylersport Fire Company during the flood - Ridge Valley Road, Green Lane, and Swamp Creek Road. Water current at the Swamp Creek incident was estimated at 30 MPH, rescue team arranged a system to successfully approach and rescue the stranded person with thankfully the only loss being equipment pieces which have been submitted to the insurance company. Marv also extended praise and admiration to the Telford Diving Unit for their assistance as well.

Frank Jarrett responded on the Finance Committee statements regarding the budget. The Park Board has submitted expense line items less than previous years. The requested rotary mower (\$3000) should last 30 years with an anticipated cost of \$1/day during the mowing season. In addition, no contact from the Finance Committee to the Park Board was made to discuss budget items - Frank suggests the Board take a good look at supplemental items of consideration.

Robert Marcus and Tom Neff agreed the budget numbers need to be based on facts not speculation.

Bette Bleam questioned the type of mower requested.

Tom Neff asked George Witmayer (Treasurer) for his opinion on the 2011 preliminary budget. George reiterated this is a "bare bones" budget of what is needed to operate the Township. It is the responsibility of the Board to identify which supplemental items should be considered for approval.

George DiDomizio reported nine (9) survey responses have been received.

Tom Neff thanked everyone for their expressions of sympathy on the loss of his father.

ADJOURNMENT - There being no further business the meeting was adjourned at 9:05 PM. Motion 10-196 by Neff, second by Lynch and Marcus . Motion carried 3 - 0.

APPROVED: NOVEMBER 3, 2010

MOTION: 10-200 BY: NEFF SECOND BY: LYNCH VOTE: 2 - 1

(TOWNSHIP SEAL)