

**SALFORD TOWNSHIP
BOARD OF SUPERVISORS**

Business Meeting
September 8, 2010

Chairman, Tom Neff called the regular business meeting of the Board of Supervisors to order at 7:30 PM with a Pledge of Allegiance. Present were:

Thomas G. Neff, Chairman
Barbara Lynch, Vice Chairman
Robert Marcus, Supervisor
Robert Iannozzi, Solicitor

George Witmayer, Treasurer
Karen Landis, Secretary
Doug Hedrick, Road Superintendent
Wayne Mensinger, Zoning Officer
Refer to sign in sheet for public attendees

ANNOUNCEMENT OF EXECUTIVE SESSION - Tom Neff announced Executive Session was held at 7:00 PM regarding a personnel issue. New employee Robert Forsyth reached the end of his 90 day probationary period. It was recommended and unanimously approved to retain Bob Forsyth as a full-time employee. Vote 3 - 0.

APPROVAL TO PAY BILLS - Motion 10-154 by Neff, second by Lynch approving the following bills for payment and transferring \$11,468.42 plus prior transfer of \$2,150.00 from Sewer Line of Credit to Sewer Checking account. Motion carried 3 - 0.

Check #	Vendor	Amount	Account
1017	Commonwealth of PA		\$ 100.00 160 · FIXED ASSETS:166.900 · Permits
1018	PA Dept of Transportation		\$ 2,050.00 160 · FIXED ASSETS:166.900 · Permits
1019	Univest		\$ 2,207.84 160 · FIXED ASSETS:166.472 · LOC Interest
1020	BCM Engineers		\$ 9,140.58 160 · FIXED ASSETS:166.013 · Low Pressure Sewer Desgin
1021	Bursich Associates		\$ 120.00 160 · FIXED ASSETS:166.589 · Project Administration
1030	Highway Materials	\$ 47,768.08	439 · PROJECTS:439.200 · Asphalt, Superpave
1031	Edwin S. Bechtel, Inc.	\$ 13,218.00	439 · PROJECTS:439.200 · Asphalt, Superpave
2879	Richter Office Supply	\$ 24.00	405 · ADMINISTRATION:405.200 · Supplies
2880	Catherine Matz	\$ 75.00	409 · GENERAL GOVT: 409.370 · Maintenance/Repairs
2881	H.A. Berkheimer	\$ 316.21	403 · TAX COLLECTION:403.110 · Berkeimer - Commission
2882	IV Regional Planning Commission	\$ 3,000.00	414 · ZONING AND PLANNING:414.031 · MCPC-IV Regional Planning
2883	PECO Energy	\$ 192.67	409 · GENERAL GOVT BUILDINGS/PLANT:409.361 · Electricity
2884	PSATS	\$ 60.00	430 · PUBLIC WORKS - HIGHWAY MAINT:430.470 · Drug Testing
2885	The Reporter	\$ 50.00	421 · HEALTH & WELFARE:421.900 · Miscellaneous
2886	Trustees Insurance Fund	\$ 382.77	487 · GROUP BENEFITS:split
2887	PECO Energy	\$ 17.44	409 · GENERAL GOVT BUILDINGS/PLANT:409.361 · Electricity
2888	PECO Energy	\$ 260.51	409 · GENERAL GOVT BUILDINGS/PLANT:409.361 · Electricity
2889	PECO Energy	\$ 13.89	434 · STREET LIGHTING:434.050 · Electricity
2890	PECO Energy	\$ 23.04	434 · STREET LIGHTING:434.050 · Electricity
2891	Montgomery County Recorder of	\$ 54.00	454 · PARKS:454.100 · Open Space

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	Deeds			
2892	Armour & Sons Electric	\$	298.75	433 · TRAFFIC SIGNS:433.370 · Maintenance/Repairs
2893	Excel Micro	\$	222.00	409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2894	Sprint	\$	257.30	409 · GENERAL GOVT:409.324 · Wireless Telephone
2895	Armour & Sons Electric	\$	240.00	433 · TRAFFIC SIGNS:433.370 · Maintenance/Repairs
2896	Farm & Home Oil	\$	282.07	411 · PUBLIC SAFETY:411.231 · Vehicle Fuel - Gasoline
2897	Landis Block	\$	114.00	409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2898	Asphalt Maintenance Solutions	\$	64,289.79	438 · MAINTENANCE - ROADS:438.199 · Oil & Chip
2899	A.G. Allebach, Inc.	\$	525.00	438 · MAINTENANCE - ROADS:438.384 · Line Painting & Sweeping
2900	N.F. Landis & Sons	\$	157.85	409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2901	Verizon Business FiOS	\$	66.34	405 · ADMINISTRATION:405.320 · Telephone/Internet
2902	Catherine Matz	\$	75.00	409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2903	Kramer Brothers	\$	2,900.00	409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2904	Jay Delp Productions	\$	45.00	409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2905	Harleysville Hardware	\$	27.98	409 · GENERAL GOVT BUILDINGS/PLANT:409.200 · Supplies
2906	Highway Materials	\$	288.12	438 · MAINTENANCE - ROADS:438.500 · Aggregate
2907	Naceville Materials	\$	101.64	438 · MAINTENANCE - ROADS:438.500 · Aggregate
2908	O.R.E.	\$	387.03	430 · PUBLIC WORKS - HIGHWAY MAINT:430-029 · Equipment Rental
2909	U.S. Municipal Supply	\$	601.69	433 · TRAFFIC SIGNS:433.200 · Supplies - Signs, Posts, etc
2910	Petty Cash	\$	44.17	split
2911	FIA Card Services	\$	88.00	405 · ADMINISTRATION:405.215 · Postage
2912	Weldon Auto Parts	\$	36.59	437 · TOOLS & MACHINERY:437.250 · Maint/Parts/Supplies
2913	Shelly's	\$	234.39	430 · PUBLIC WORKS - HIGHWAY MAINT:430-025 · White's Mill
2914	Aflac	\$	16.16	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
2915	DVHIT	\$	5,576.50	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
2916	Hank Schmidenberg	\$	456.18	487 · GROUP BENEFITS:487.196 · Disability/Hospitalization Ins
2917	Harleysville Hardware	\$	46.68	409 · GENERAL GOVT BUILDINGS/PLANT:409.200 · Supplies
2918	Indian Valley Public Library	\$	7,349.58	456 · LIBRARY:456.500 · IV Library Contribution
2919	Lapp's Landscape Products	\$	72.00	409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2920	NYCO Corporation	\$	96.36	437 · REPAIRS - TOOLS & MACHINERY:437.250 · Maint/Parts/Supplies
2921	Selective Insurance	\$	4,011.00	split
2922	Verizon	\$	303.71	405 · ADMINISTRATION:405.320 · Telephone/Internet
2923	Landis Block	\$	27.73	438 · MAINTENANCE - ROADS:438.301 · Concrete, Headwalls
2924	Eagles Peak Spring Water	\$	34.80	409 · GENERAL GOVT BUILDINGS/PLANT:409.200 · Supplies

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2925	Lane Enterprises	\$	253.00		430 · PUBLIC WORKS - HIGHWAY MAINT:430-025 · White's Mill
2926	Waste Management	\$	84.58		409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2927	Eagles Peak Spring Water	\$	41.35		409 · GENERAL GOVT BUILDINGS/PLANT:409.200 · Supplies
2928	H.A. Berkheimer	\$	1,240.41		403 · TAX COLLECTION:403.110 · Berkeimer - Commission
2929	Clemens Uniform Rental	\$	116.65		split
2930	PECO Energy	\$	17.79		409 · GENERAL GOVT BUILDINGS/PLANT:409.361 · Electricity
2931	Potty Queen	\$	89.03		454 · PARKS:454.122 · Salford Park
2932	PECO Energy	\$	258.92		409 · GENERAL GOVT BUILDINGS/PLANT:409.361 · Electricity
2933	Wayne Mensinger	\$	26.00		414 · ZONING AND PLANNING:414.330 · Transportation
2934	Catherine Matz	\$	75.00		409 · GENERAL GOVT BUILDINGS/PLANT:409.370 · Maintenance/Repairs
2935	Farm & Home Oil	\$	1,108.01		split
2936	PECO Energy	\$	200.30		409 · GENERAL GOVT BUILDINGS/PLANT:409.361 · Electricity
2937	Chambers Associates	\$	456.50		408 · ENGINEERING SERVICES:408.310 · Professional Service
2938	NYCO Corporation	\$	93.99		437 · REPAIRS - TOOLS & MACHINERY:437.250 · Maint/Parts/Supplies
2939	Dischell, Bartle, Yanoff & Dooley	\$	3,708.01		404 · SOLICITOR/LEGAL:404.310 · Professional Services
2940	MCATO	\$	-		VOID
2941	MCATO	\$	20.00		400 · LEGISLATIVE BODY:400.420 · Dues/Membership/Seminars
		\$	101,512.48	\$ 60,986.08	\$ 13,618.42

Robert Marcus excused himself in advance of leaving the meeting early due to the Jewish holiday and wished everyone a happy, healthy and prosperous New Year. In addition, Mr. Marcus extended a thank you to everyone for their cards, thoughts and well wishes during his recent surgery. In observance of the Jewish holiday, Mr. Marcus made a motion requesting the Board table any items that required action until 3 supervisors were available for discussion, no second, motion fell.

APPROVAL OF AUGUST 4TH REGULAR BUSINESS MINUTES - Motion 10-155 by Neff, second by Lynch. Motion carried 2 - 0.

MONTHLY REPORTS

TREASURERS REPORT - George Witmayer summarized the reconciled month-end report:

	Beginning Balance 7/31/2010	Income	Expenses	Transfers In/Out	Reconciled Month-End Balance 8/31/2010
GENERAL OPERATING FUNDS					
01 - General Fund	\$ 258,368.21	122,045.07	87,273.58	(16,358.75)	\$276,780.95
Payroll Account	\$ 50.07	0.06	16,358.82	16,358.75	\$ 50.06
35 - State Liquid Fuels Fund	\$ 81,537.54	3.02	60,986.08		\$ 20,554.48
Petty Cash	\$ 50.00				\$ 50.00
TOTAL - GENERAL OPERATING FUND	\$ 340,005.82	122,048.15	164,618.48		\$297,435.49
INVESTMENT RESERVE FUNDS					
PLGIT - Township Fund - 01	\$ 73,519.28	4.86			\$ 73,524.14
PLGIT - State Fund - 35	\$ 3,153.60	0.21			\$ 3,153.81
TOTAL - INVESTMENT RESERVE FUNDS	\$ 76,672.88	5.07			\$ 76,677.95
Total CASH / INVESTMENTS	\$ 416,678.70				\$374,113.44
RESERVE FUNDS					
08 - Sewer Fund	\$ (1,847.90)	4,348.24	-13,618.42		\$(11,118.08)

FINANCE COMMITTEE REPORT - Jim Styer reported the Finance Committee met Tuesday, September 7th, reviewed August Financial Reports and audited YE 2009 draft Financial Statement with Dennis Bergey. The management recommendations were reduced to 8 compared to 18 items last year. A brief background of new member Tim Clemens was discussed. The committee recommends the Supervisors accept the 2009 Financial Statement at the September 22 meeting. A preliminary draft 2011 Budget will be prepared for October 6 meeting.

Resolution 10-1536 - Finance Committee bylaws tabled until September 22.

Motion 10-157 by Lynch, second by Neff approving **Resolution 10-1539** extending the Finance Committee term as referenced in bylaws from 1 year to 3 years. Motion carried 2 - 0.

Motion 10-158 by Neff, second by Lynch appointing Tim Clemens to replace Karen Jett. Motion carried 2 - 0.

Harold Schell confirmed Mr. Clemens will fulfill Karen Jett's term.

ROAD REPORT - Doug Hedrick summarized the public works projects for the month of August. Oil and Chip application, mowing and ADA handicap sidewalk was completed. The new door installation is scheduled for the week of September 13th.

Tom Neff reported ATV vehicles August 17th on Badman Road causing damage to the road after the Oil and Chip application. These vehicles will not be tolerated on Township property as they are not legal on public roads and should be restricted to private property.

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ZONING REPORT - Wayne Mensinger reported August was a very busy month and summarized the six (6) permits issued for a total of \$4784.55.

PLANNING COMMISSION - Barb Lynch highlighted the August 25th meeting. Items of discussion and review were: Conditional Use applications, possible sub-divisions on N. Allentown and Webber Roads and potential nano-brewery on Ridge Road similar to the local winery operation.

TAX COLLECTOR REPORT - Carol Casper questioned the difference in Real Estate and Per Capita taxes on her February report compared to the Jan-August YTD budget. Karen Landis researched and determined the difference is calculation of face value reported on tax collector report versus the budget reflects less than face value because the majority of tax payments are received during discount period. A combined total of \$988.45 in real estate and per capita tax revenue was received in August while \$7724.47 remains collectable.

Lynne Hall commented on a letter distributed to residents from tax collector.

OPEN SPACE COMMITTEE - George DiDomizio reported the walk through of the Croll property was held that afternoon. Todd Poole gave an excellent review of the planning process. Barb McMonagle expressed her opinion in preserving the 24 acres and the 200+ year old farm house.

Following numerous comments, statements and opinions from residents concerned about the need for another park considering the many parks and acres of open space we already have that are used infrequently; Mr. Neff exhausted this topic of discussion until a more compelling reason could be determined for this property.

George DiDomizio requested a motion to accept Charles Loughery's resignation from the Open Space committee. Motion 10-159 by Neff, second by Lynch accepting Mr. Loughery's resignation. Motion carried 2 - 0.

As referenced in the bylaws, George DiDomizio recommended Fred Moyer be appointed to replace Charles Loughery and serve as a liaison to both the Park Board and Open Space committee. Motion 10-160 by Neff, second by Lynch appointing Fred Moyer to replace and fill Charles Loughery's term on Open Space. Motion carried 2- 0.

George DiDomizio also reported the Open Space committee has begun to look at 2011 budget requirements and will be completed at the next meeting.

PARK BOARD - Frank Jarrett reported on activities from the August 31st meeting and reviewed improvements made at Whites Mill and evaluation of Copper Mine Creek. A preliminary budget has been submitted for next year.

Resolution 10-1537 - Park Board bylaws tabled until October 6th.

LIBRARY REPORT - None. Correspondence regarding expansion project donations will be reviewed during the budget process.

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FIRE SERVICES REPORT - Barb Lynch identified a total of 14 response calls in August by the Tylersport Fire Company - 4 calls were in Salford.

STATE POLICE REPORT - Tom Neff summarized the August incidents of the PA State Police in Salford Township.

APPROVE ALL MONTHLY REPORTS - Motion 10-162 by Neff, second by Lynch approving all monthly reports as presented. Motion carried 2 - 0.

SEWER, WATER AND STORMWATER ADVISORY BOARD - Barb Lynch mentioned the meeting dates have been changed to Monday evenings to accommodate member attendance and summarized the topics of discussion from the August 30th meeting. The SWAB recommends:

1. Designating Barb Lynch to serve as the point person for paperwork processing needed for appropriations award. Motion 10-163 approving **Resolution 10-1535** designating Barb Lynch as the point person. Motion carried 2 - 0.
2. The Board of Supervisors confirm the Township's desire to have the water tower re-located at the property previously offered by the Fire Company (behind ball field near Turnpike) and resume discussion with NPWA regarding same.
3. Doug Hedrick and Tom Neff coordinate with Franconia Township to develop a list of specific actions and deadlines for compliance with NPDES permit and 9 month extension.
4. Request written report from Township Engineer covering all activities to date related to NPDES work.
5. Board of Supervisors adopt SWAB bylaws as modified with appointment of SWAB officers at the 9/27/10 meeting. Motion 10-164 by Lynch, second by Neff approving **Resolution 10-1538** adoption of SWAB bylaws. Motion carried 2 - 0.

The agenda item to join the PA Stormwater Coalition was not discussed.

IMPORTANT CORRESPONDENCE - Items were reviewed by Tom Neff.

NEW BUSINESS:

Motion 10-166 by Neff, second by Lynch approving **Resolution 10-1532** authorizing Fire Police assistance at the Old Goshenhoppen Oyster picnic. Motion carried 2 - 0.

Motion 10-167 by Neff, second by Lynch approving **Resolution 10-1533** authorizing WB Homes Escrow Release #2, Phase 1 in the amount of \$171,760.80. Motion carried 2 - 0.

Motion 10-168 by Neff, second by Lynch approving **Resolution 10-1534** authorizing WB Homes Escrow Release #1, Phase 2 in the amount of \$98,035.00. Motion carried 2 - 0.

Motion 10-169 by Neff, second by Lynch authorizing Solicitor to advertise Conditional Use applications for a public hearing to be scheduled at the November 3 meeting. Motion carried 2 - 0.

Motion 10-171 by Lynch, second by Neff accepting the original 2 documents by the BOS and Mr. Neff for publication in the Township newsletter. Solicitor to review. Motion carried 2 - 0.

SOLICITOR UPDATE - Robert Iannozzi provided an updated on the August 11 sentencing, the restitution payment schedule and has been in contact with the Sheriff's department for return of computers and records. Mr. Iannozzi requested the Board to authorize his firm to begin a civil suit against Mrs. McLaughlin for first rights of a lien on the property. Motion 10-170 by Neff, second by Lynch authorizing this request. Motion carried 2 - 0.

OLD BUSINESS:

Motion 10-172 by Lynch, second by Neff approving the use of the Township office on a Monday, Thursday, or Friday (once a month) for a representative from Marcy Toepel's office. Motion carried 2 - 0.

PUBLIC COMMENT:

Bette Bleam questioned liens on Mrs. McLaughlin's property.

Jim Moore commented on a former complaint from a resident regarding noise pollution on N. Allentown Road.

Ron Casper questioned the status of Camp Road Bridge replacement.

Frank Jarrett mentioned there are no plans to start the project in fall of 2010.

Doug Dejewski inquired about a grass height ordinance regarding a neighboring property on N. Allentown Road.

Connie Mielich thanked the township supervisors for the installation of the nice handicap sidewalk. It was the first time she had been in the Township building in 7 years.

Nick Kwasniuk questioned the cost the Township would have to incur to move the water tower. Barb Lynch stated the original amount was approximately \$60,000.

Randy Slemmer mentioned he felt the questionnaire regarding park and recreation activities that will be in the newsletter should be short and direct.

Barb Lynch clarified a few items of discussion during the meeting:

1. No township tax dollars were spent on distributing the letter from the tax collector.
2. While overall taxes increase every year - the township real estate taxes have not been raised in eight (8) years.

Barb Lynch questioned Tom Neff on whether the Ling Quang Temple on Ridge Road could continue operation until the septic system is compliant.

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ADJOURNMENT - There being no further business the meeting was adjourned at 9:30 PM. Motion 10-173 by Neff, second by Lynch . Motion carried 2 - 0.

APPROVED: OCTOBER 6, 2010

MOTION: 10-176 BY: NEFF SECOND BY: LYNCH VOTE: 3 - 0

(TOWNSHIP SEAL)

