

BOARD OF SUPERVISORS
BUSINESS MEETING
May 28, 2009

PRESENT	ATTENDEES:	PRESENT	ATTENDEES:
[x]	Charles Loughery Chairman	[x]	Karen Landis Secretary/Treasurer
[x]	Lawrence Anderson Road Superintendent	[x]	Wayne Mensinger Zoning Officer
[x]	Barbara Lynch Supervisor	[x]	Others – Refer to associated sign in sheet

Chairman, Charles Loughery called the meeting to order at 7:30 PM with a Pledge of Allegiance.

A moment of silence in remembrance of Cal Freed who was a regular attendee at Township meetings was held following the Pledge of Allegiance.

The April 16th meeting minutes were reviewed with suggested updates:

- *page 4 (09-086) - to read rejecting PC recommendation to include sewer to homes directly across S. Allentown Road in VCR district. Vote 3-0.*
- *page 6 - paragraph to reflect the Fire Company Financial Statements were on file at Township building and reviewed by Charles Loughery.*
- *page 7 - note the April 23rd meeting cancelled due to scheduling conflicts.*

Motion 09-092 by Loughery, second by Lynch approving the April 16th minutes with the above revisions. Vote 3-0.

Motion 09-093 by Loughery, second by Anderson to pay outstanding bills as presented. Vote 3-0.

Date	Check #	Vendor	Amount	Chart of Account
4/21/2009	1941	Catherine Matz	\$ 75.00	409.370 · Maintenance/Repairs
4/23/2009	1942	Aflac	\$ 16.16	487.196 · Disability/Hospitalization Ins
4/23/2009	1943	Highway Materials	\$ 2,969.53	438.500 · Aggregate
4/23/2009	1944	Moyer & Son	\$ 460.00	409.370 · Maintenance/Repairs
4/23/2009	1945	Potty Queen	\$ 24.00	454.122 · Salford Park
4/23/2009	1946	Trustees Insurance	\$ 37,570.26	487.196 · Disability/Hospitalization Ins
4/23/2009	1947	Univest National Bank	\$ 172.60	472.000 · DEBT INTEREST
4/29/2009	1948	Farm & Home Oil	\$ 334.63	411.000 · FIRE PROTECTION-Gasoline
4/29/2009	1949	Verizon Business FiOS	\$ 59.99	405.320 · Telephone/Internet
4/30/2009	1950	Salford Township Petty Cash	\$ 50.16	-split-
5/4/2009	1951	Catherine Matz	\$ 75.00	409.370 · Maintenance/Repairs
5/4/2009	1952	John T. Fretz Insurance	\$ 250.00	400.350 · Insurance and Bonding
5/6/2009	1953	U.S. Municipal Supply	\$ 583.10	433.200 · Supplies - Signs, Posts, etc
5/6/2009	1954	Weldon Auto Parts	\$ 43.08	437.250 · Maint/Parts/Supplies
5/7/2009	1955	North Penn Water Authority	\$ 55,055.94	429.000 · SEWER AND WATER

Minutes - May 28, 2009

5/8/2009	1956	Approved Code Services	\$ 28.57	413.201 · Supplies
5/8/2009	1957	Bergey's	\$ 148.50	437.249 · Equipment Repairs/Welding
5/8/2009	1958	Clemens Uniform Rental	\$ 36.75	409.370 · Maintenance/Repairs
5/8/2009	1959	FIA Card Services	\$ 1,507.12	-split-
5/8/2009	1960	Verizon PA	\$ 310.17	405.320 · Telephone/Internet
5/8/2009	1961	Waste Management	\$ 67.64	409.370 · Maintenance/Repairs
5/8/2009	1962	Univest National Bank	\$ 25,175.56	471.000 · DEBT PRINCIPAL
5/8/2009	1963	PECO Energy	\$ 64.42	409.361 · Electricity
5/11/2009	1964	Potty Queen	\$ 90.00	454.122 · Salford Park
5/11/2009	1965	Drs. Moore and Petersen	\$ 88.00	487.000 · GROUP BENEFITS
5/11/2009	1966	PSATS	\$ 20.00	405.370 · Maintenance/Repairs
5/18/2009	1967	Catherine Matz	\$ 75.00	409.370 · Maintenance/Repairs
5/18/2009	1968	Armour & Sons Electric	\$ 861.80	433.000 · TRAFFIC SIGNS
5/18/2009	1969	Berkheimer Associates	\$ 644.08	403.110 · Berkeimer - Commission
5/18/2009	1970	Chambers Associates	\$ 1,510.50	408.000 · ENGINEERING SERVICES
5/18/2009	1971	Eagles Peak Water	\$ 34.25	409.200 · Supplies
5/18/2009	1972	Hank Schmidenberg	\$ 35.00	487.000 · GROUP BENEFITS
5/18/2009	1973	Moyer & Son	\$ 719.65	430-232 · Vehicle Fuel - Diesel
5/18/2009	1974	PECO Energy	\$ 239.80	409.361 · Electricity
5/18/2009	1975	Ray Heffentrager	\$ 960.00	438.300 · Operator, Roller, etc.
5/18/2009	1976	Robert Baker	\$ 300.00	405.370 · Maintenance/Repairs
5/18/2009	1977	Selective Insurance	\$ 500.00	411.000 · FIRE PROTECTION - Insurance & Bonding
5/18/2009	1978	Steve Reichart	\$ 150.00	454.000 · PARKS:454.122 · Salford Park
5/18/2009	1979	Univest National Bank	\$ 172.45	472.000 · DEBT INTEREST
5/18/2009	1980	Capece Paving	\$ 9,237.50	438.000 · MAINTENANCE - ROADS
5/18/2009	1981	Cope's Garage	\$ 265.56	:437.250 · Maint/Parts/Supplies
5/18/2009	1982	Eagles Peak Water	\$ 52.20	409.200 · Supplies
5/18/2009	1983	Highway Materials	\$ 359.76	438.500 · Aggregate
5/18/2009	1984	Moyer & Son Pest Control	\$ 71.25	409.370 · Maintenance/Repairs
5/18/2009	1985	Naceville Materials	\$ 282.98	438.500 · Aggregate
5/18/2009	1986	NYCO Corporation	\$ 10.58	437.250 · Maint/Parts/Supplies
5/18/2009	1987	PECO Energy	\$ 220.86	409.361 · Electricity
5/18/2009	1988	Univest National Bank	\$ 258.66	472.000 · DEBT INTEREST
5/21/2009	1989	Wayne Mensinger	\$ 44.00	413.000 · ZONING:Transportation
5/21/2009	1990	Aflac	\$ 16.16	487.196 · Disability/Hospitalization Ins
5/21/2009	1991	Reilly Sweeping	\$ 768.00	438.384 · Line Painting & Maintenance
5/21/2009	1992	Verizon Business FiOS	\$ 59.99	405.320 · Telephone/Internet
5/22/2009	1993	Staples	\$ 93.34	405.200 · Supplies
5/22/2009	1994	Blooming Glen Quarry	\$ 918.56	438.000 · MAINTENANCE - ROADS
5/22/2009	1995	Plasterer Equipment	\$ 208.38	437.000 · REPAIRS - TOOLS & MACHINERY
5/22/2009	1996	Detlan Equipment	\$ 35.91	437.250 · Maint/Parts/Supplies
5/22/2009	1997	Weldon Auto Parts	\$ 50.25	437.250 · Maint/Parts/Supplies
5/26/2009	1998	Detlan Equipment	\$ 579.89	437.249 · Equipment Repairs/Welding
5/26/2009	1999	Verizon PA	\$ 300.36	405.320 · Telephone/Internet
5/26/2009	2000	Univest National Bank	\$ 178.36	472.000 · DEBT INTEREST
5/26/2009	2001	Sprint	\$ 163.76	409.324 · Wireless Telephone
5/28/2009	2002	North Penn Water Authority	\$ 159,965.29	429.000 · SEWER AND WATER
5/28/2009	2003	BCM Engineers	\$ 43,479.35	408.000 · ENGINEERING SERVICES
5/28/2009	2004	Tylersport Postmaster	\$ 88.00	405.215 · Postage
5/28/2009	2005	Salford Township Petty Cash	\$ 19.24	-split-
			\$ 349,206.90	

Charles Loughery recommended a 3% salary increase rounded up to nearest quarter-dollar for employees other than Roadmaster. Barb Lynch questioned the history of salaries over past years. Feedback received from numerous residents on employee salaries - Motion 09-094 tabled for discussion at an Executive Session scheduled Monday, June 1, 2009.

Financial Report

Karen Landis gave the April 2009 month-end Treasurer's Report. April revenue was 91% of budget; April expenses 105% of Budget. Motion 09-095 by Anderson, second by Loughery approving Treasurer's report as presented. Vote 3-0.

	Beginning Balance 3/31/09	Income	Expenses	Transfers In/Out	Reconciled Month-End Balance 4/30/09
Checking/Savings/Investments					
100.000 - CASH - Checking/Savings					
100.100 - General Fund	\$ 234,971.15	55101.85	86044.27	(180,000.00)	\$ 24,028.73
100.300 - State Fund	\$ 58.52	87009.11			\$ 87,067.63
100.400 - Electric Fund	\$ 643.96	0.02	71.05		\$ 572.93
105.000 - Payroll Fund	\$ (872.07)	0.73	27,804.82	30,000.00	\$ 1,323.84
110.000 - PETTY CASH	\$ 50.00				\$ 50.00
Total 100.000 - CASH - Checking/Savings	\$ 234,851.56	\$142,111.71	113,920.14	(150,000.00)	\$ 234,851.56
120.000 - INVESTMENTS					
120.100 - PLGIT - Township Fund	\$ 104,850.11	78.43		150,000.00	\$ 104,850.11
120.300 - PLGIT - State Fund	\$ 3,143.69	1.76			\$ 3,143.69
120.400 - PLGIT - Electric Fund	\$ 3,192.21	1.79			\$ 3,192.21
Total 120.000 - INVESTMENTS	\$ 111,186.01	81.98		-	\$ 111,186.01
	\$ 346,037.57				\$ 374,311.12

Treasurer requested approval to draw from Sewer Line of Credit repaying General Fund for 2009 YTD Sewer infrastructure expenses as presented. Motion 09-096 by Loughery, second by Lynch approving draw of \$270,505.81 from Sewer Line of Credit to General Fund account. Vote 3-0.

Jim Styer raised questions about the sewer expenses and reports.

Discussion held on reforming collection and distribution process of Earned Income Taxes (EIT) throughout the state. Karen attended a training session Tuesday evening and it is suggested each municipality appoint a delegate and two (2) alternates by 9/15/09 to represent the Township in this process.

Questions from residents were raised on checks paid and Employee Health Care coverage and expense as compared to other Townships.

Road Report

The following items were addressed and completed during APRIL.

1. Main focus in **APRIL** was re-surfacing King and Camp Green Lane Roads:
 - a.) Finished grading ditches
 - b.) Run stone both roads
 - c.) Roll areas to be paved
 - d.) Paved King and Camp Green Lane Roads
 - e.) Equipment maintenance - tractor

Barb Lynch questioned Larry why the Capece bill for paving (\$9,200) exceeded the original Purchase Order amount of \$6,375. Larry Anderson responded that purchase order and quotes reflect a fixed number of hours which does not include "waiting time" - there are variables that I cannot control in waiting for trucks from delivering materials from asphalt plants.

Tom Neff questioned the definition of a road-resurfacing project, the bidding process, and a status from PennDOT on Camp Road Bridge. Mr. Neff also inquired about Section 607 - Paragraph (5) of 2nd Class Township Code relating to annual report to auditors of road projects.

George DiDomizio questioned soliciting input from Hill Road residents prior to doing work on Hill Road.

Motion 09-097 by Loughery, second by Anderson accepting April 2009 road report as read. Vote 3-0.

Zoning Officer and Other Monthly Reports

Charles Loughery reported three (3) zoning permits issued for Accessory Buildings and a Swimming Pool at a total fee of \$450.00. Motion 09-098 by Loughery, second by Anderson approving Zoning Officer Report. Vote 3-0.

George DiDomizio stated he thought the Board should address a Swimming Pool Fence Ordinance as a safety precaution.

Charles Loughery read the Planning Commission minutes from April 24th meeting.

Charles Loughery read the Tax Collector's report for month-end April, 2009, total taxes collected in April = \$8,166.58, remaining balance collectable \$32,217.97.

State Police report read by Charles Loughery reporting incidents for April.

George DiDomizio reported the Crime Alert Committee has received good and bad news on 2 recent events. 1 - Land fill trucks traveling regularly on Township Line Road are not dumping but rather assisting a mulching operation near winery. 2 - a burglary was reported on Clump Road.

Both George DiDomizio and Fred Moyer presented a list of things you can do to safeguard your home courtesy of TACAC.

Motion 09-099 by Loughery, second by Anderson approving other monthly reports (Planning, Tax Collector, Open Space, State Police) as read. Vote 3-0.

Barb Lynch reported two (2) Open Records Requests were filled since last meeting.

Sewer Advisory Update

Barb Lynch reported on SWAB discussion and concern from the April 24th meeting. Topics of concern and discussion were:

1. BCM progress on design and inclusion/participation of SWAB in BCM meetings with Don Lodge.
2. Several residents inquired of available capacity for future growth/development.
3. Continued discussion regarding mandatory vs. non-mandatory hookup.

Motion 09-100 by Lynch, second by Anderson extending invitation to SWAB to attend June 19th BCM meeting update. Vote 3-0.

Barb Lynch reported she obtained three (3) amounts to install Opticom preemption signal at the Ridge and Allentown Roads traffic light. The price ranges were between \$12,000-\$14,000 but will need to be advertised for bid due to \$10,000 purchasing threshold. Barb also contacted WB Homes for possible cost sharing of this expense.

Tom Neff requested Don Lodge attendance at SWAB meetings to ensure everyone is on the same level ground when Don transitions his duties.

Don Lodge stated that all documents related to his position as Sewer Project Coordinator are in public record.

John Baskin commented on the best interest of the Township. Charles Loughery stated the goal would be to find a replacement with a like mind to see the sewer project forward once Don Lodge is no longer living in Salford.

Barb Lynch asked if Don would be available to attend the June 5th SWAB meeting. Don had a conflict with June 5th - Barb requested re-scheduling the meeting to Friday, June 12th to accommodate Don's schedule.

Don Lodge reported on status of BCM Contract and is having difficulty getting BCM to include what he wants to see as cost matrix in the contract.

Jim Styer suggested refusing to pay future bills to BCM until a contract is received.

Mike Iannetta commented on a letter he received on sewer status and S. Allentown Road residents tapping into sewer outside the district.

Barb Lynch reported notification has been received regarding the H2O PA Grant Application - next review date is July 14th.

Barb Lynch reported the old EMC Plan is obsolete, new forms submitted and will circulate for Supervisor approval at June 11th meeting.

Charles Loughery commented on new Home Improvement Consumer Protection Act 132 to become effective July 1, 2009.

New Business:

The Ordinance to adopt new inter-municipal agreement with Indian Valley Public Library was originally planned - the Ordinance needs to be advertised for 7 days and will be officially adopted at June 11th meeting.

Charles Loughery suggested in keeping with the annual funding the Township provides to the Library Resolution 09-1481 proposes to designate annual funding to Tylersport Volunteer Fire Company an amount equal to 0.165 mills of annual assessed valuation of real estate. The funding shall be allocated and transferred in quarterly payments to the Fire Company and be in addition to currently established funding for the Fire Company. Be it further resolved, the sum of twenty thousand dollars (\$20,000) derived from the excess balance forward of Township General Fund is hereby appropriated to the Tylersport Fire Company for 2009. This sum of \$20,000 shall be transferred on or before July 1, 2009 and shall be inclusive of funding previously approved and paid this year for purchase of computers. Motion 09-101 by Loughery, second by Anderson approving annual Fire Company appropriation. Vote 3-0.

Marv McKown spokesman on behalf of the Fire Company thanked Mr. Loughery and the Township and expressed his wish for a counter-proposal to the offer. Marv requested the balance of 2009 appropriation be held in an escrow account and invested until the 1st quarter 2010 at which time if the Township no longer needed the funds could be turned over to the Fire Company.

Due to the Fire Company counter-proposal, Resolution 09-1481 will need to be revised at June 11th meeting.

John Baskin inquired about re-cycling options in the Township.

Old Business:

Bette Bleam questioned the Supervisors on the status of the bonds requested from the Board of Auditors in January.

Marv McKown reported that the Fire Company has not and does not engage in Politics

Public Comment:

George DiDomizio suggested the Board consider establishing a Financial Advisory Board made up of resident experts to improve financial arrangements. Motion 09-102 by Lynch, second by Loughery to begin to identify scope of work and participants for Financial Advisory Board. Vote 3-0.

Scott Elsesser commented on entertaining thoughts of possible donation of vacant land at ball field for the location of the water tower for the WB Homes development.

Don Lodge stated the original plan with NPWA and Planning Commission was lack of visibility and elevation.

Marv McKown questioned if the Fire Company would have access to Solicitor Bricker if needed for assistance with the land donation for water tower.

Jim Styer questioned status of financial audits to obtain long term financing for Sewer project.

Tom Neff questioned if the CPA had everything needed for finalizing audit.

Karen Landis reported the 2006 - 2008 audits have been received from CPA in "Draft" format and are pending completion of MD&A (Management Discussion & Analysis).

Bette Bleam suggested hiring a part-time office person.

Tony Mielich commented on the recent election. Everything went well - thank you to all citizens and Larry Anderson for congratulating all winners.

There being no further business the meeting was adjourned at approximately 10:00 PM. Motion 09-103 by Anderson, second by Loughery. Vote 3-0.